



Kiwanis®

LOUISIANA-MISSISSIPPI-WEST TENNESSEE DISTRICT

MINUTES

Meeting of the 2026-2027 District Board of Trustees

October 1, 2026 | 6:00pm | by Zoom

Andrew Dozier, Governor, Presiding

Call to Order

The Louisiana-Mississippi-West Tennessee District of Kiwanis International Board of Trustees met on Thursday, October 1, 2026, via Zoom. Governor Andrew Dozier called the meeting to order at 6:01pm and established a quorum with the following present:

Governor, Andrew Dozier,
Governor-Elect, Laura Gilliland,
Vice Governor, John Gherardi,
Immediate Past Governor, Marcel Lashover,
Region I Trustee, Kimberly Jackson,
Region II Trustee, Tracy Cameron,
Region III Trustee, Tom Osburn,
Region IV Trustee, Jennifer Kelly-White,
Region V Trustee, Rick Danielson, and
Executive Director, Jen Robertson.

Invocation by Trustee Kimberly Jackson. Defining Statement recited by all.

Consent Agenda

Vice Governor John Gherardi moved to approve the following consent agenda. Governor-Elect Laura Gilliland seconded the motion. With no discussion, all voted in favor. Motion carried.

- A. August 2, 2026, Board Meeting Minutes (exhibit A)
- B. District Key Position Reports (exhibit B)
- C. Active SLP Clubs:
 - i. Circle K: 5 active clubs
 - ii. Key Club: 128 active clubs
 - iii. Aktion Club: 8 active clubs
 - iv. Builders Club: 24 active clubs
 - v. K-Kids Clubs: 34 active clubs
- D. **EDUCATION COMMITTEE:** J. Kelly-White (C): CLEs Recap
 - i. Committee reviewed evaluations from CLEs and DCON. Overall very positive! Next up is Mid Year and looking to have the same outline as before with three sessions: 1) reserved for Hope Markes giving a presentation, 2) panel session and 3) roundtable discussions.

	2026 (4 CLEs)	2025 (6 CLEs)
6/30/26: Membership Chair	20 attendees (15 on night of; 5 watched later)	12 attendees
	12 clubs	12 clubs

7/7/26: Treasurer	27 attendees (20 on night of; 7 watched later)	19 attendees (Treas 101-102)
	19 clubs	19 clubs
7/14/26: Secretary	34 attendees (27 on night of; 7 watched later)	18 attendees (Sec 101-102)
	32 clubs	18 clubs
7/21/26: President	35 attendees (26 on night of; 9 watched later)	34 attendees
	32 clubs	
Total in Attendance:	116	83
Total Clubs Represented:	45	44
# CLEs attended by club:	4 out of 4: 4 clubs 2 out of 4: 31 clubs 1 out of 4: 45 clubs	6 out of 6: 3 clubs 5 out of 6: 5 clubs 4 out of 6: 5 clubs 3 out of 6: 9 clubs 1-2 out of 6: 22 clubs

As of 9/14/2026

- E. SERVICE COMMITTEE:** D. Green (C)
 - i. Operation Park Bench / Walk of Honor
 - ii. AED District Service Project
- F. SLP COMMITTEE:** T. Cameron (C)
 - i. See report (exhibit C)
- G. LG Initiatives:** J. Gherardi

Board Committees

The Board discussed the **Bylaws Committee**. The Board reviewed proposed revisions to Policy 200: District Board & Committees (exhibit D). After brief discussion, Vice Governor John Gherardi moved to approve the revisions. Trustee Rick Danielson seconded the motion. All voted in favor. Motion carried.

The Board reviewed proposed revisions to Policy 800: Conventions & Conferences (exhibit E). After brief discussion, Vice Governor John Gherardi moved to approve the revisions. Trustee Tracy Cameron seconded the motion. All voted in favor. Motion carried.

The Board discussed the **Finance Committee**. Committee Chair Kimberly Jackson presented the LaMissTenn Kiwanis District, LaMissTenn Key Club District, and LaMissTenn Circle K District financials (exhibit F). Immediate Past Governor Marcel Lashover moved to approve the financials. Trustee John Gherardi seconded the motion. After discussion, all voted in favor. Motion carried.

Next, Committee Chair Kimberly Jackson presented the preliminary 2026-2027 budget (exhibit G). After brief discussion, Vice Governor John Gherardi moved to approve the 2026-2027 budget. Trustee Rick Danielson seconded the motion. All voted in favor. Motion carried.

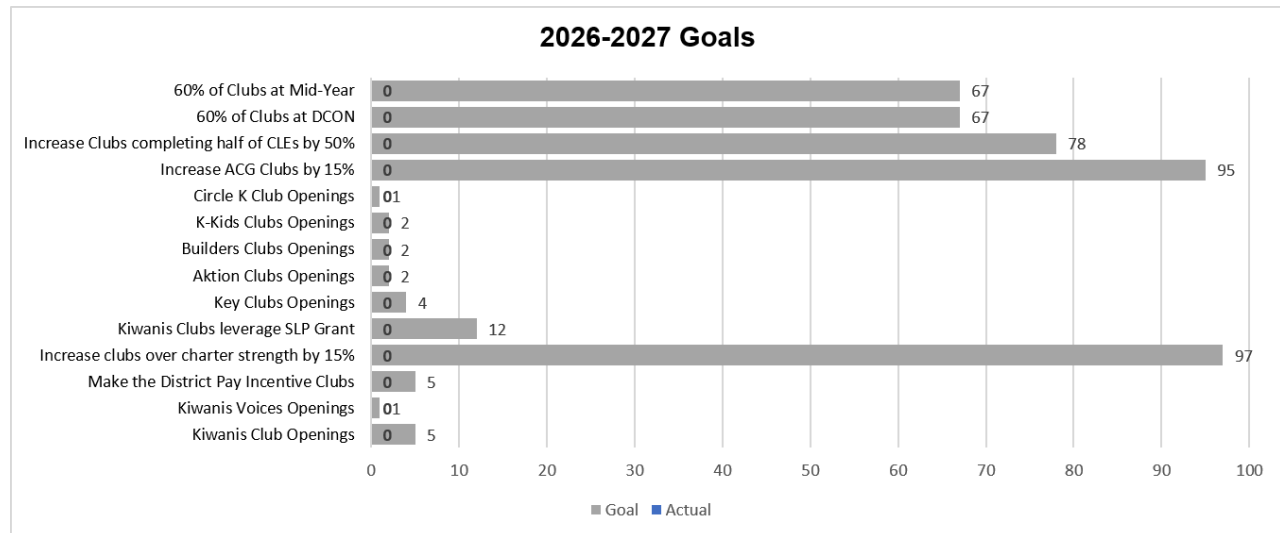
Next, the Board discussed the Membership Committee. Committee Chair Rick presented the Membership Dashboard (exhibit H) and the potential club sponsors chart below. No action was taken.

Potential Sponsors	Potential Sites	Notes
Bluff City	Whitehaven/Olive Branch	9/9: Bluff City is interested, but in next 3-4 years
Opelousas	Ville Platte, Washington, Port Barry	9/9: Andrew/Robert meeting with Opelousas board next week

Alexandria / Natchitoches	Shreveport, Minden, Bossier Parish	9/9: Andrew/Laura working on contacts; club opening aiming for November
Hammond	McComb	9/9: Hammond declined sponsoring; need sponsor club
Pearl / Rankin County	Jackson, MS	7/8: John Fry reaching out to clubs; 8/12: John has reached out to clubs, but has not heard back

Ongoing Business

The Board reviewed the 2026-2027 District Goals. No action was taken.



Next, the Board reviewed the DCON 2027 budget (exhibit I). After a brief discussion, Trustee Kimberly Jackson moved to approve the budget. Governor-Elect Laura Gilliland seconded the motion. All voted in favor. Motion carried.

New Business

The Board reviewed the Mid-Year Budget (exhibit J). Vice Governor John Gherardi moved to approve the budget with incentives below and a registration increase to \$50/person. Trustee Tracy Cameron seconded the motion. All voted in favor. Motion carried.

- Incentives:
 - New Club Attendance Incentive: free registration for 2 members of each new club chartered since the last Mid-Year-Education Conference
 - Club Attendance Challenge: Clubs meeting their club goal are entered for a chance to win \$150
 - Division Attendance Challenge: LGs meeting their division goal are entered for a chance to win \$75

Next, the Board considered funding a National Association of Parliamentarians (NAP) Registered Parliamentarian course for Executive Director Jen Robertson. After a brief discussion, Vice Governor John Gherardi moved to approve the expenditure (up to \$600) from the Conventions account. Trustee Kimberly Jackson seconded the motion. All voted in favor. Motion carried.

Next, the Board discussed the **District Calendar:**

November 2026

- 7 Membership Summit, 10am-1pm, Ponchatoula, LA
- 14-16 Key Leader South

December 2026

- 12 Board Meeting, 9am-12pm via Zoom

- 15 Newsletter Articles Dues (Governor, Governor-Elect, Vice Governor, Immediate Past Governor)
- March 2027**
 - 15 Newsletter Articles Dues (Governor, Governor-Elect, Vice Governor, Immediate Past Governor)
 - 19 Board Meeting, 4pm-6pm, Baton Rouge, LA
 - 20 Mid-Year Education Conference, Baton Rouge, LA**
- April 2027**
 - 16-18 Key Club DCON, Baton Rouge, LA
- May 2027**
 - 14-15 Lt. Governor-Elect Education Conference, Gonzales, LA
 - 15 Board Meeting, at the end of LG-Elect Orientation, Gonzales, LA
- June 2027**
 - 15 Newsletter Articles Dues (Governor, Governor-Elect, Vice Governor, Immediate Past Governor)
 - 16-19 112th Annual Kiwanis International Convention, Dallas, TX
- July 2027**
 - 17-21 Key Club ICON, Washington, D.C.
 - 29-2 109th Annual LaMissTenn Kiwanis DCON, Cruise out of New Orleans, LA**
- August 2027**
 - 14 Board Meeting, 9am-12pm via Zoom
- September 2027**
 - 15 Newsletter Articles Dues (Incoming Governor, Governor-Elect, Vice Governor, Immediate Past Governor)
- Future District Conventions**
 - 2028** 110th Annual LaMissTenn Kiwanis District Convention, Alexandria, LA, Aug 4-6
- Future Kiwanis International Conventions**
 - 2028** 113th Annual KI Convention, Las Vegas, NV, June 28-July 1
 - 2029** 114th Annual KI Convention, Milwaukee, WI, June 13-16

After brief comments from Governor Andrew Dozier, he moved to adjourn the meeting at 7:28pm. Vice Governor John Gherardi seconded the motion. All voted in favor. Motion carried.



MINUTES

Meeting of the 2025-2026 District Board of Trustees

August 2, 2026 | 10:15am

Hilton New Orleans Airport (901 Airline Drive, Kenner, LA 70062)

Marcel Lashover, Governor, Presiding

Call to Order

The Louisiana-Mississippi-West Tennessee District of Kiwanis International Board of Trustees met on Sunday, August 2, 2026, at the Hilton New Orleans Airport in Kenner, LA. Governor Marcel Lashover called the meeting to order at 10:32am and established a quorum with the following present:

Governor, Marcel Lashover,
Governor-Elect, Andrew Dozier,
Vice Governor, Laura Gilliland,
Immediate Past Governor, Claude Vinson,
Region I Trustee, Oscar Brown,
Region II Trustee, Ralph Carter,
Region III Trustee, Lorri Alles,
Region IV Trustee, Jennifer Kelly-White,
Region V Trustee, Rick Danielson,
Region VI Trustee, John Gherardi,
Region VII Trustee, Darren Green, and
Executive Director, Jen Robertson.

Guests present:

Region I Trustee-Elect, Kimberly Jackson,
Region II Trustee-Elect, Tracy Cameron,
Region III Trustee-Elect, Tom Osburn, and
Kiwanis International Board Counselor Valarie Brown-Klingelhofer

Invocation by Trustee Ralph Carter. Defining Statement recited by all.

Consent Agenda

Immediate Past Governor Claude Vinson moved to approve the following consent agenda. Trustee Darren Green seconded the motion. With no discussion, all voted in favor. Motion carried.

- A. May 16, 2026, Board Meeting Minutes (exhibit A)
- B. District Key Position Reports (exhibit B)
- C. Active SLP Clubs:
 - i. Circle K: 8 active clubs
 - ii. Key Club: 133 active clubs
 - iii. Aktion Club: 9 active clubs
 - iv. Builders Club: 22 active clubs
 - v. K-Kids Clubs: 35 active clubs

- D. BYLAWS COMMITTEE:** J. Gherardi (C): The Bylaws Committee currently has no action items for the Board at this time. Now that Clubs Bylaws are posted in Engage, the Committee will start a review and work to get all Clubs in the District completed.
- E. EDUCATION COMMITTEE:** J. Kelly-White (C): CLEs Recap

	2026 (4 CLEs)	2025 (6 CLEs)
6/30/26: Membership Chr	19 attendees (15 on night of; 4 watched later)	12 attendees
	11 clubs	12 clubs
7/7/26: Treasurer	23 attendees (20 on night of; 3 watched later)	19 attendees (Treas 101-102)
	16 clubs	19 clubs
7/14/26: Secretary	29 attendees (27 on night of; 2 watched later)	18 attendees (Sec 101-102)
	25 clubs	18 clubs
7/21/26: President	26 attendees (26 on night of; 0 watched later)	34 attendees
	25 clubs	
Total in Attendance:	97	83
Total Clubs Represented:	38	44
# CLEs attended in the series (by club):	4 out of 4: 4 clubs 3 out of 4: 8 clubs 2 out of 4: 10 clubs 1 out of 4: 16 clubs	6 out of 6: 3 clubs 5 out of 6: 5 clubs 4 out of 6: 5 clubs 3 out of 6: 9 clubs 1-2 out of 6: 22 clubs

As of 7/22/2026

- F. SERVICE COMMITTEE:** O. Brown (C)
- Operation Park Bench
 - AED District Service Project
- G. SLP COMMITTEE:** D. Green (C)
- H. LG Initiatives:** A. Dozier

Board Committees

The Board discussed the **Finance Committee**. Committee Chair Ralph Carter presented the LaMissTenn Kiwanis District, LaMissTenn Key Club District, and LaMissTenn Circle K District financials (exhibit C). Trustee Ralph Carter moved to approve the financials. Trustee John Gherardi seconded the motion. After discussion, all voted in favor. Motion carried.

Next, Committee Chair Ralph presented the preliminary 2026-2027 budget (exhibit D).

- After discussion and a few edits, Trustee John moved to approve the preliminary 2026-2027 budget for the LaMissTenn Kiwanis District. Trustee Lorri seconded the motion. After discussion, all voted in favor. Motion carried.
- After discussion, Trustee Ralph moved to approve the preliminary 2026-2027 budget for the LaMissTenn Key Club District. Trustee John seconded the motion. After discussion, all voted in favor. Motion carried.
- After discussion, Trustee Ralph moved to approve the preliminary 2026-2027 budget for the LaMissTenn Circle K District. Trustee John seconded the motion. After discussion, all voted in favor. Motion carried.

Next, Committee Chair Ralph reviewed Policy 802.9, Conventions & Conferences which outlines the complimentary registrations and rooms that may be provided at District Conventions. No action was taken.

Next, the Board discussed the Membership Committee. Committee Chair Rick presented the Membership Dashboard (exhibit E) and the potential club sponsors chart below. No action was taken.

Potential Sponsoring Club	Potential New Club Site	Notes	Secured	When
Bluff City	Whitehaven, Olive Branch area	7/8: Marcel to talk to Angel		
Northshore Mandeville	Abita Springs	7/8: talking to club tomorrow; Rick to get the club to sign a sponsorship agreement; 8/2: talking about it tomorrow (8/3) night		
Opelousas	Ville Platte, Washington, Port Barre	7/8: Andrew meeting with club next week; no commitment; 8/3: focusing on their club, but potential		
Alexandria / Natchitoches	Shreveport, Minden, Bossier Parish	7/8: Andrew visited; club coaches: talking to Alexandria, Natchitoches, & Ruston; 8/3: Andrew/Laura meeting with Bossier and Shreveport Mayor next week		
Hammond	McComb	Rick reaching out to Chelsea; 6/15: calling Amite, declined; 7/8: Rick to call Hammond; 8/3: Rick to follow up with Judy Couvillion		
Pearl / Rankin County	Jackson, MS	7/8: John Fry reaching out to clubs;		
Rayville		8/3: Tracy H is working on, per Marcel		

Ongoing Business

The Board discussed the DCON 2027 plans and budget (exhibit F). Trustee Ralph moved to approve the DCON 2027 budget. Trustee Darren seconded the motion. After discussion, all voted in favor. Motion carried.

New Business

The Board reviewed the 2026-2027 District Committee Chairs and Key Positions below. Trustee John moved to approve the 2026-2027 District Committee Chairs and Key Positions. Trustee Oscar seconded the motion. After discussion, all voted in favor. Motion carried.

District Committee Chairs:

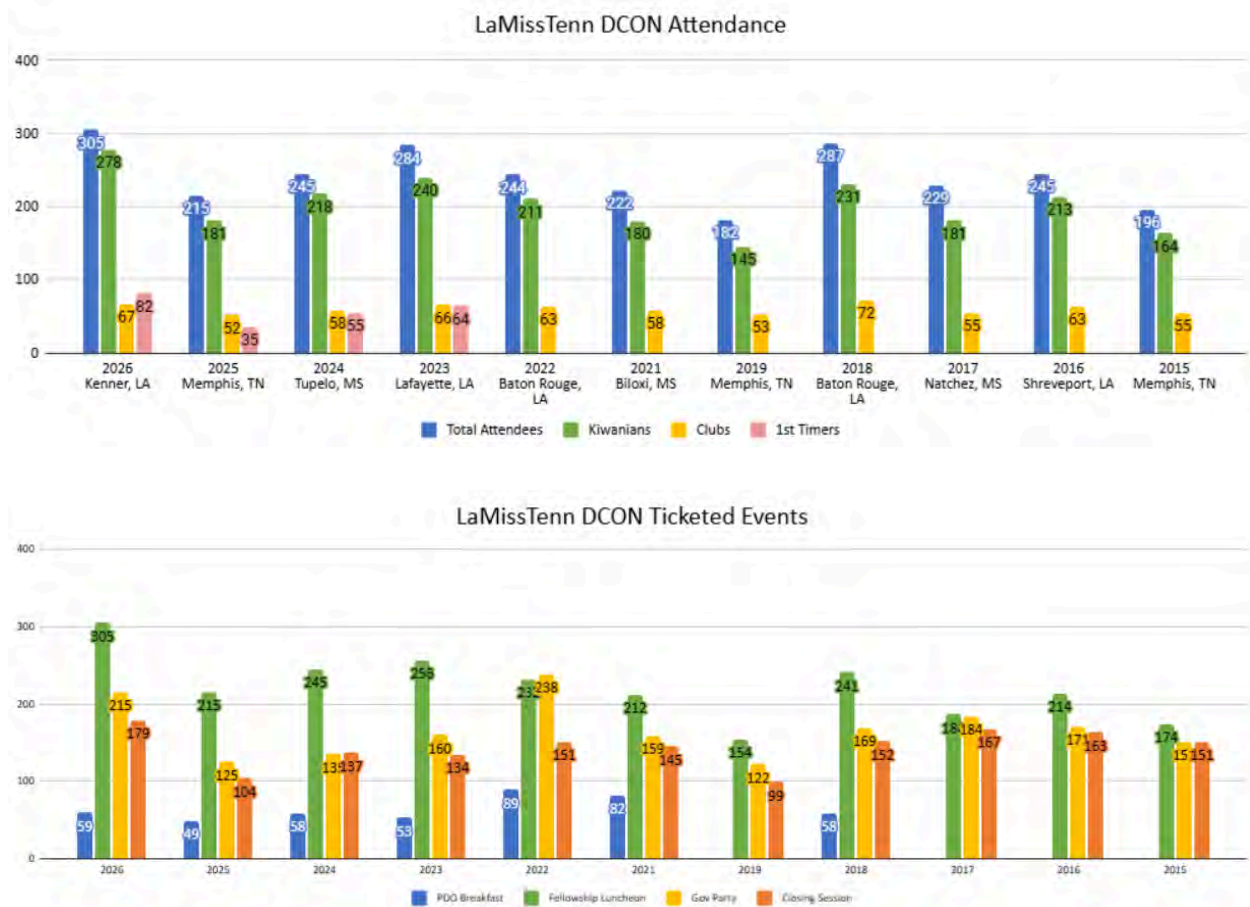
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|--------------------------------------|------------------------------------|
| i. Bylaws: John Gherardi | 2. MS: Lorri Alles |
| ii. Finance: Kimberly Jackson | 3. TN: John Fry |
| iii. Education: Jennifer Kelly-White | v. Service Committee: Darren Green |
| iv. Membership: Claude Vinson | vi. SLP Committee: Tracy Cameron |
| 1. LA: Amanda Johnson | vii. IAC: Gary Graham |

District Key Positions:

- | | |
|---|--|
| i. Aktion Club: Judy Couvillion | v. DCON Coordinator: Jen Robertson |
| ii. Builders Club: Rhonda Lorio | vi. DCON Host Chair: |
| iii. Circle K Admin: Jennifer Kelly-White | vii. Human & Spiritual Values: Nettles Brown |
| iv. Bulletin Editor: Tiffany LaPorte | viii. ICON Coordinator: Jen Robertson |

- ix. K-Kids Admin: Jackie Dardano
- x. Key Club Admin: Edith Flores
- xi. Key Club Admin Assistants: Jessica Hightower & Wendy Grafton
- xii. Key Leader Crdntr, North: Linda Ramsey
- xiii. Key Leader Crdntr, South: MiLisa York
- xiv. Leadership Development & Education Coordinator: Greg Beard & Nettles Brown
- xv. District Prjct, AED Crdntr: Pam Morgan
- xvi. District Project, Operation Park Bench Coordinator: Claude Vinson
- xvii. District Project, Walk of Honor Coordinators: Brian & Linnea Lake
- xviii. District Membership Coordinator (DMC): Claude Vinson
- xix. Past Governors Comm Ch: Claude Vinson
- xx. Public Relations Chair: Craig Caskey
- xxi. Resolutions Coordinator: John Gherardi
- xxii. Risk Manager: Patrice Cusimano
- xxiii. Webmaster: Jen Robertson
- xxiv. Youth Protection Manager: Michele Crosby-O'Neal

Next, the Board discussed future DCON locations and reviewed the attendance and ticket trends from the last decade of DCONs (below). The Governor and Governor-Elect will ask Lt. Governors to talk with clubs and members about the possibility of having a DCON at a casino on the Mississippi Gulf Coast. Board members also discussed sites in the Mississippi Delta, Jackson, MS, and at the Mill in Starkville, MS. Executive Director Jen will research sites further. The Board will continue to consider all options.



Next, the Board went into Executive Session to review the Executive Director's performance. After coming out of Executive Session, Trustee Rick moved to approve a 4% salary increase for the Executive Director and Administrative Assistant. Trustee Jennifer seconded the motion. With no discussion, all voted in favor. Motion carried.

Next, the Board discussed the **District Calendar:**
September 2026

2026-2027 Board Meeting & Event Dates:

- ~~Sat, Oct 3, 2026~~, **Thurs, Oct 1, 2026**, 6pm-8pm, board meeting by zoom
- Sat, Nov 7, 2026, 10am-1pm, Membership Summit, Ponchatoula, LA
- Sat, Dec 12, 2026, 9am-12pm, board meeting by zoom
- Fri, March 19, 2027, 4pm-6pm, board meeting in person prior to Mid-Year
- Sat, March 20, 2027 Mid-Year Education Conference 2027 in Baton Rouge, LA
- Sat, May 15, 2027, ~3pm-4:30pm, in person at the end of LG-Elect Orientation
- **Sat, Aug 14, 2027, 9am-12pm board meeting by zoom**

Future District Conventions

2027 109th Annual LaMissTenn Kiwanis District Convention, Cruise, July 29-Aug 2

2028 110th Annual LaMissTenn Kiwanis District Convention, Alexandria, LA, Aug 4-6

Future Kiwanis International Conventions

2027 112th Annual KI Convention, Dallas, TX, June 16-19

2028 113th Annual KI Convention, Las Vegas, NV, June 28-July 1

2029 114th Annual KI Convention, Milwaukee, WI, June 13-16

Trustee John moved to adjourn the meeting. Trustee Ralph seconded the motion. With no discussion, all voted in favor. The meeting adjourned at 12:25pm.

Committee Chair / Key Position Report to District Board : Entry # 8344**EXHIBIT B****Name:**

Lenny Simmons

Position/Title:

District Chair - Kiwanis Children's Fund

Which Board Meeting are you submitting this for?

October 1, 2026 (report due by Sept 17, 2026)

Enter committee members you are working with:

Just me

What are your position/committee's goals & current status of each?

Since the beginning of The Possibility Project (TPP) Five-year campaign on October 1, 2024, Kiwanis Clubs and individuals worldwide have made commitments of gifts and pledges of \$11,399,239 towards its goal of \$25,000,000 to help 10 Million Children. This is the first Kiwanis fundraising campaign created solely to support the children we help through club service projects.

In our District alone, 70% of our Kiwanis Clubs and individuals have made gifts and pledges in the amount of \$2817,685 since October 1, 2024 to support the Children's Fund newest service campaign. Just during the 2025-26 administrative year, our Clubs and individuals made gifts and pledges of \$56,427.

The top Clubs making a pledge and gifts for The Possibility Project are: New Orleans (\$36,312), Martin (\$16,577), Dawn Busters, Metairie (\$10,775), Tupelo (\$10,439), Baton Rouge (\$8,045), Lafayette (\$7,870), Vicksburg (\$6,415) and South Lake Charles (\$5,400).

Any challenges or assistance needed?

I just want to thank the District for giving me two shared workshops with our District Foundation workshops at our District Convention to talk about the Kiwanis Children's Fund and The Possibility Project. I know that won't be possible during our Cruise Convention next year, so I am requesting that I will be able to again share a workshop with our District Foundation.

It would also be very helpful if I could work with the District Office to have any email blast to club officers reminding them of the two cycles of Children's Fund Club Grants and Microgrants Program. I believe that this would be very helpful in encouraging more clubs in our District to apply for these grants.

Other Comments?

My goals for 2026-27 are:

1. To educate members and Clubs on the importance of the Possibility Project and to urge Clubs to apply for grants from the Kiwanis Children's Fund to amplify their service opportunities for their communities.
2. To increase the number of clubs donating to The Possibility Project from 70% to 80%.
3. To double the number of Impact Pact Clubs to six clubs. Presently, we have three Kiwanis Clubs in our District who have signed up to be an Impact Club: Martin, TN, New Orleans, LA and Pontchartrain, New Orleans, LA. These clubs have made a commitment to donate at least \$100 per member each year for five years.

Notes



Admin Notification (ID: 6a90550cc65d8)

added September 7, 2026 at 3:13 pm

WordPress successfully passed the notification email to the sending server.

Committee Chair / Key Position Report to District Board : Entry # 8437**Name:**

Jennifer Kelly-White

Position/Title:

CKI DA

Which Board Meeting are you submitting this for?

October 1, 2026 (report due by Sept 17, 2026)

Enter committee members you are working with:

n/a unless if CKI District Brd (Gov) and Advisors count

What are your position/committee's goals & current status of each?

Goals are to increase membership by holding recruiting efforts on campuses. Current status is gaining more members and about to begin collecting dues. I am working with the advisors more this school year and will be reaching out to club officers too.

Any challenges or assistance needed?

Challenges - motivating members and advisors to do their job. Just need to remain persistent. No assistance needed at the moment.

Other Comments?

None at this time. Work in progress.

Notes**Admin Notification (ID: 6a90550cc65d8)**

added 15 hours ago

WordPress successfully passed the notification email to the sending server.

Committee Chair / Key Position Report to District Board : Entry # 8302**Name:**

Linda Ramsey

Position/Title:

Kiwanis Key Leader District Committee Chair North

Which Board Meeting are you submitting this for?

October 1, 2026 (report due by Sept 17, 2026)

Enter committee members you are working with:

Steve Lemond, Jayne Parrish, Cassandra Stewart, C. David Elliott, Elizabeth Kirby, Rachel Lovell, Travis Miles, Angela Barr, Vincent Politte, Arnie Hicks, Anna Yarkovsky, and others.

What are your position/committee's goals & current status of each?

To serve as recruiters for Key Leader.

To serve as chaperones for Key Leader.

To prepare for the event by gathering supplies, setting up cabin and neighborhood assignments, preparing materials such as name tags, t-shirts, water bottles, and snacks for the weekend, and setting up the camp with registration signage, check-in, posters, sponsor signage, posters, etc.

To take down the event, inspect cabins, and meeting room to leave as clean as we found them.

To evaluate the event.

Any challenges or assistance needed?

Promotion of the event from the District which is good.

Recruiting Chaperones and students and sponsors.

Acquiring enough sponsors sometimes when you have a lot of students coming from the same area.

Weather can be a challenge since a lot of what we do is outside.

Other Comments?

This is one of the absolute best ways that Kiwanis makes a difference in the life of a child.

Children change over the course of the weekend.

Right now is my least busy time of the year as I am finishing up thank you notes to sponsors and students are just going back to school.

Recruiting can happen anytime an opportunity presents itself such as if I'm traveling by a school who has not had a student attend Key Leader, I will stop and try to speak with someone about it.

Notes**Admin Notification (ID: 6a90550cc65d8)**

added August 29, 2026 at 9:13 am

WordPress successfully passed the notification email to the sending server.

Committee Chair / Key Position Report to District Board : Entry # 8299**Name:**

MiLisa York

Position/Title:

Key Leader South Coordinator

Which Board Meeting are you submitting this for?

October 1, 2026 (report due by Sept 17, 2026)

Enter committee members you are working with:

Emi Rice and Nicholas Knoepp

What are your position/committee's goals & current status of each?

Registration for Key Leader South began on August 31, 2026 and the cut off will be October 30, 2026. The website has been updated and is up and running. The committee met with Jen Robertson via Teams on Monday, August 24, 2026 to begin planning and a great deal was accomplished as it related to the contracts/payments, t-shirt design, supplies, snacks, commemorative gift, etc... Our goal this year is to have 50 participants.

Any challenges or assistance needed?

Not at this time. Just need the assistance of the Lt. Governors and Trustees to help get the word out there to the clubs regarding this event.

Other Comments?

No.

Notes**Admin Notification (ID: 6a90550cc65d8)**

added 10 minutes ago

WordPress successfully passed the notification email to the sending server.

KIWANIS SERVICE LEADERSHIP

Chair Report

Dr. Tracy Cameron, Service Leadership Chair

Current Status

I have reached out to current board members to select a potential meeting date.

Meeting Schedule

The goal is for the Service Leadership Committee to meet once each month. The initial meeting date will be selected based on board member availability.

Meeting Agenda

A tentative agenda will be prepared and included for each monthly meeting. The agenda will allow for additions and will include a dedicated section for each member to provide updates, information, and action items related to their respective area.

Initial Meeting Focus

During the initial meeting, the committee will establish its goal and clarify priorities for the year. The group will also review the meeting structure, member areas of responsibility, and expectations for ongoing communication and monthly updates.

Proposed Monthly Agenda Framework

- Call to Order / Welcome
- Review of Committee Goal and Priorities
- Updates from Each Member's Respective Area
- New Business / Agenda Additions
- Action Items and Next Steps
- Confirm Next Meeting Date
- Adjournment

Next Steps

Once responses are received from current board members, a meeting date will be confirmed and the tentative agenda will be distributed in advance of the initial meeting.

LAMISSTENN KIWANIS POLICIES

SECTION 200: DISTRICT BOARD & COMMITTEES

200 DISTRICT BOARD MEETINGS

- 200.1** Each member of the District Board of Trustees has the responsibility and duty to attend all Official Meetings of the District Board during the Kiwanis Year. If Trustee is absence from a majority of District Board meetings, the Executive Committee, excluding the Trustee in consideration if applicable, may remove the Trustee from his/her position.
- 200.2** Each meeting of the District Board of Trustees shall be an open meeting to all Kiwanians choosing to attend. No active participation by visitors shall be permitted.
- 200.3** The Governor shall advise each Committee Chair of any required presentation which will be expected to make in advance of such board meeting.
- 200.4** In consultation with the Governor, the Executive Director shall establish and distribute the agenda for each meeting to all members of the District Board of Trustees at least seven (7) days prior to the Board Meeting. Agenda items may be submitted from Board Members.
- 200.5** Additional items for any Board Meeting may be added during the Board meeting, providing a majority vote by the Board of Trustees allows the items to be presented. Items not requiring action by the Board of Trustees may be presented by any member of the Board of Trustees, for discussion only, under "New Business". No items for discussion shall be accepted by the Board unless presented by a member of the Board of Trustees.
- 200.6** At the last Board Meeting of the Administrative Year, the following items shall be acted upon by the Board of Trustees:
- A. Evaluation of job performance of the Executive Director;
 - B. Evaluation of the performance of the District Board of Trustees; and
 - C. Consideration and preliminary adoption of budgets for the Kiwanis District for the following administrative year with final adoption after October 1st.
- 200.7** Board meeting materials, including the meeting agenda and supporting documents, will be made available to all Board members and interested Kiwanis members in time for adequate review prior to the Board meeting. Board members will review Board meeting materials in advance of each meeting.
- 200.8** Any items to be presented to the District Board of Trustees requiring action of the Board, must be provided in writing to the Governor and Executive Director at least thirty (30) days prior to the Board Meeting, for distribution and study.
- 200.9** To ensure the accuracy of the minutes, District Board meetings shall be recorded. Recordings shall be retained by the Executive Director or designee until the minutes of a meeting have been approved by the Board, at which time, the recording of the approved meeting may be destroyed.
- 200.10** The Executive Director or designee is responsible for keeping the minutes of the meetings of the District Board. The minutes shall contain all main motions, whether adopted or lost; the name of the maker of the motion shall be recorded in the minutes; and any Board member may request that his/her vote be recorded in the minutes. Minutes will be reviewed and approved by vote at the next Board meeting. The Executive Director shall make copies of the minutes of all District Board meetings available to all Board members, and to interested Kiwanians via the website.

201 DISTRICT BOARD COMMITTEES

201.1 EXECUTIVE COMMITTEE

The members of the Executive Committee shall be the Governor, the Governor-Elect, Vice Governor,

Immediate Past Governor, Executive Director, and the Finance Committee Chair, if not one of the above named officers. The Governor shall serve as Chair of the Executive Committee.

Between meetings of the District Board, if the need arises, the administrative authority of the Board is delegated to the Executive Committee on all matters. The action of the Executive Committee shall have full force and effect. Any action by the Executive Committee, unless disapproved by the Board, shall be formally ratified by the Board. This delegation of authority shall not include the right to waive or change policy.

During District Board meetings, only the following matters may be referred to the Executive Committee for consideration and recommendation personnel matters and Board Trustee conduct.

201.2 BYLAWS COMMITTEE

The members of the Bylaws Committee shall be appointed by the Governor for his/her year from the District Board of Trustees and District membership. The Governor shall appoint a District Trustee(s) to serve on the Committee and shall appoint the Committee Chair who will also serve as the District Resolutions Coordinator.

The Bylaws Committee shall examine the District Bylaws and shall submit any recommendations concerning revisions thereof to the District Board, shall cooperate with the Board in drafting proposed amendments authorized by the Board, and shall make a report on all properly proposed amendments to the District Bylaws to be acted upon by any convention. The Committee shall cooperate with the Board in interpreting the spirit of the District Bylaws and in securing the proper observance of obligations, standards, and practices arising thereunder, including the adjustment of any grievances. The Committee shall work with the Executive Director to prepare meaningful resolutions for presentation to House of Delegates at the Annual Convention. The Committee shall consider resolutions submitted by the International Board, the District Board, or by a chartered club, when submitted to the Chair in writing thirty (30) days prior to the date of the Annual District Convention. The Committee shall have the authority to originate resolutions and to modify, combine, and edit all resolutions submitted to it.

201.3 FINANCE COMMITTEE

The members of the Finance Committee shall be appointed by the Governor for his/her year, from the District Board of Trustees and District membership. The Finance Committee members shall include the District Convention Coordinator and Kiwanis International Convention Coordinator. The Governor shall appoint a District Trustee(s) to serve on the Committee and the Committee Chair.

It is recommended that the Governor-Elect serve on the Finance Committee to better familiarize himself/herself with all aspects of the District's budgetary process.

The Finance Committee is charged with reviewing all financial matters involving the Kiwanis District or any of its sponsored organizations, including budgets, requests for over-expenditures, and alternative income. Specifically, the Committee shall:

- A. Budgets:** Review the proposed Kiwanis District, Key Club District, and Circle K District budgets for the next administrative year and present them to the Board for preliminary review in the spring and final approval at the last Board meeting.
- B. Expenditures:** Review requests for budget over-expenditures and determine their overall effect on Kiwanis finances, and the fund to be used if the Board approves the recommendation.
- C. Reports:** At each meeting, analyze and report to the Board on the current financial statements for Kiwanis, Key Club, and Circle K and the variations from budget.

The Finance Committee shall review and make recommendations, when deemed necessary, to the District Board on all aspects related to office services, information technologies, and human resource matters.

Refer to Policy No. 701 for a more detailed list of responsibilities.

201.4 MEMBERSHIP COMMITTEE

The members of the Membership Committee shall be appointed by the Governor for his/her year from the District Board of Trustees and District membership. Committee members shall include the District

Membership Coordinator, District New Club Coordinator, District Club Strengthening Coordinator, and the Vice Governor. The Governor shall appoint a District Trustee(s) to serve on the Committee and the Committee Chair.

The Membership Committee will oversee all matters involving membership growth and strengthening, new club building, and membership retention. The Committee shall support the Governor's annual District Membership Plan encompassing ways to increase membership. The Committee shall work with the Kiwanis International Club Opening Specialist to assist with club opening initiatives during the year. The Committee shall work with the Kiwanis International Area Director with club membership boosting efforts.

201.5 EDUCATION COMMITTEE

The members of the Education Committee shall be appointed by the Governor for his/her year from the District Board of Trustees and District membership. The Education Committee members shall include the Leadership Development and Education Coordinator(s), Public Relations Coordinator, District Bulletin Editor, Youth Protection Manager, and Risk Manager. The Governor shall appoint a District Trustee(s) to serve on the Committee and the Committee Chair.

It is suggested that the Governor-Elect serve on the Education Committee to provide guidance on the forums, workshops, and educational sessions for incoming club and District officers at the District Convention, Lt. Governor Orientation, the CLEs (Club Leadership Education), Mid-Year Education Conference(s), and other educational activities to effectively prepare the officers and members for the upcoming year of service.

The Education Committee shall assist the District leadership in developing meaningful educational and training experiences for all Kiwanians at District Conventions and Conferences, organize and promote operations and leadership programs for incoming District and club officers, and promote continuing Kiwanis education within each club.

Training events include but are not limited to the Annual District Convention, Mid-Year Education Conference(s), Lieutenant Governor Orientation, and CLEs.

201.6 SERVICE COMMITTEE

The members of the Service Committee shall be appointed by the Governor for his/her year from the District Board of Trustees and District membership. The Service Committee members shall include the Human and Spiritual Values Coordinator, District Foundation Representative appointed by the Foundation President, and Kiwanis International Foundation Coordinator. The Governor shall appoint a District Trustee(s) to serve on the Committee and the Committee Chair.

The Service Committee shall advise and mentor clubs in the District to render effective service in their communities. The Committee shall oversee the efforts and communications of the District Service Project(s), the Annual Community Awards (teacher, firefighter, lawman, and layman of the year), and promote and represent the Kiwanis Children's Fund in the District.

201.7 SERVICE LEADERSHIP PROGRAMS COMMITTEE

The members of the Service Leadership Programs (SLP) Committee shall be appointed by the Governor for his/her year from the District Board of Trustees and District membership. The SLP Committee members shall include the Aktion Club Administrator, Builders Club Administrator, Circle K Administrator, Key Club Administrator, K-Kids Administrator, and Key Leader Administrator(s). The Governor shall appoint a District Trustee(s) to serve on the Committee and the Committee Chair.

The Service Leadership Programs Committee shall oversee the following programs: Circle K District, Key Club District, Builders Clubs, K-Kids, Aktion Clubs, and the Key Leader Conferences. The Committee shall encourage Kiwanis Board Members to attend and represent the Board at all Key Club and Circle K District Board Meetings, Conferences, and Conventions.

201.8 INTERNATIONAL ACTION COMMITTEE (IAC)

201.9 Purpose: The purposes of this committee are:

- A. To study the qualifications of and make recommendations to the House of Delegates on candidates for

International offices from the LaMissTenn District.

- B. To support the candidate for International office and to continue that support upon election as an International officer.
- C. To study the qualifications of and make recommendations on candidates for International office from other Districts.
- D. To study and approve or reject requests from other Districts to nominate or second candidates for International office.
- E. To study and recommend actions to be taken on amendments, resolutions and other matters to be considered at International Conventions.
- F. To keep the general membership of the LaMissTenn District informed on the nature of the IAC and of the matters to be considered at International Conventions.

201.10 Procedures:

- A. The IAC will consider recommendations made to it concerning candidates and all other matters to be considered at International Conventions.
- B. Recommendations of the IAC will be presented to the district membership and at the District Caucus at International Conventions.
- C. The IAC shall meet:
 - 1. At the District Convention to elect the Chair and consider any other matters.
 - 2. At least 30 days prior to the International Convention.
 - 3. With ten (10) days notice, on call of the District Governor or the Chair, or at the request of a majority of its members.

201.11 Committee Membership: The membership of the IAC will consist of the following Kiwanians.

- A. The Governor
- B. The Governor-Elect
- C. The Vice Governor
- D. All Past Governors
- E. The District Executive Director
- F. The IAC Chair

201.12 Officers: The Chair shall be a Kiwanian elected by the committee from the District membership. No current candidate for International office shall serve as the Chair of the Committee.

201.13 Rules of Conduct: The recommended positions of the IAC shall be the only official opinions supported by Committee members. Committee members should not wear any election paraphernalia for any candidate for International Office other than the District's candidate while serving in their official capacity as a Committee member.

This policy is in no way intended to restrict any IAC member from supporting any candidate or rendering personal opinions on any subject while participating in IAC committee deliberations.

202 DISTRICT KEY POSITIONS

202.1 Subject to the approval of the District Board of Trustees, Governor-Elect, shall appoint District Key Positions for the succeeding administrative year. District Key Positions shall fulfill Kiwanis International's requirement for District Standing Committees as well as District Key Positions when not covered by the District Board Committees. The Governor may also appoint key positions as needed, subject to the approval of the District Board of Trustees. Such key positions should assist the clubs in the District to implement the objects, objectives, policies, programs, and goals of Kiwanis.

202.2 Key positions are encouraged to form subcommittees under their District Board Committee to ensure progress is being made between District Board Committee meetings.

202.3 The Governor-Elect and Vice Governor shall not serve in any Key Positions or as any Committee Chair to allow the individuals in these roles to focus on preparation for their future term as Governor.

202.4 District Key Positions:

1. Resolutions Coordinator
2. District Convention Coordinator
3. Kiwanis International Convention Coordinator
4. District Membership Coordinator (DMC)
 - a. District New Club Opening Coordinator
 - b. District Club Strengthening Coordinator
5. Leadership Development and Education Coordinator(s)
6. Public Relations Coordinator
7. District Bulletin Editor
8. Human and Spiritual Values Coordinator
9. Kiwanis International Foundation Coordinator
10. Sponsored Program Administrators
 - a. Aktion Club Administrator
 - b. Builders Club Administrator
 - c. Circle K Administrator
 - d. Key Club Administrator
 - e. K-Kids Administrator
 - f. Key Leader Administrator(s)
11. Past District Governors Coordinator
12. Risk Manager
13. Youth Protection Manager

202.5 District Key Position Terms: All positions shall serve a term of one (1) year. Each position, with the exception of the Key Club Administrator and Circle K Administrator, shall begin their terms of office on the first day of October. The terms of office of the Key Club Administrator and the Circle K Administrator shall begin at the conclusion of the respective sponsored program's District conventions and continue to the conclusion of the succeeding conventions or until their successors shall be duly selected and qualified.

202.6 The Resolutions Coordinator shall review all proposed resolutions for consideration and recommendation to the District Board and shall draft any resolutions directed by the District Board. The Resolutions Committee may modify, combine, edit, or not accept any club proposals. The District Board shall have final authority on resolutions to be considered at the convention. The Resolution Coordinator shall be the Bylaws and Policy Committee Chair.

202.7 The District Convention Coordinator shall develop committee shall formulate the official program and order of business for the conventions of the District with the approval of the District Board. The District Convention Coordinator shall be the District Executive Director.

202.8 The Kiwanis International Convention Coordinator shall assist in promoting attendance and participation in the annual Kiwanis International Convention. The Kiwanis International Coordinator shall be a Past District Governor and serve on the International Action Committee (IAC).

202.9 The District Membership Coordinator (DMC) shall serve on the District Membership Committee to work with all clubs in this District to help them retain and increase membership. The DMC oversees the District New Club Opening Coordinator and the District Club Strengthening Coordinator. All positions serve on the District Membership Committee.

202.10 The Leadership Development and Education Coordinator(s) shall assist the District leadership in developing meaningful educational and training experiences for all Kiwanians at District convention and conferences, organize and promote operations and leadership programs for incoming District and club officers, and promote continuing Kiwanis education within each club. The Leadership Development and Education Coordinator(s) shall conduct District Officer Training. The Coordinator(s) shall assist with conducting the Mid-Year Education Conference(s), CLEs, education sessions at the Lt. Governor

Orientation and District Convention. The Leadership Development and Education Coordinator shall serve on the Education Committee.

202.11 The Public Relations Coordinator shall guide and assist the District and clubs with public relations via various media and ensuring adherence by clubs and the District to the branding guidelines established by Kiwanis International. The Public Relations Coordinator shall serve on the Education Committee.

202.12 The District Bulletin Editor shall develop the District's official publication, The LaMissTenn News. The Governor-Elect shall appoint the District Bulletin Editor for the administrative year. The Governor-Elect and the Editor shall determine the dates of publication. The District Bulletin Editor shall serve on the Education Committee and ensure the District Bulletin is distributed throughout the District including via the website and social media.

Articles and editorials shall be chosen to interpret, amplify, and extend Kiwanis' Objects, objectives, programs of service, current resolutions, and ideals, both in specific topics and in general application. Space limitations prevent publication of routine club activities such as news of club meetings, anniversaries, speakers, and presentations. Reports selected shall be limited to successfully completed or established service or fundraising projects. Priority will be given to projects of an unusual or innovative character.

District Committees and District Key Positions are encouraged to utilize the District Bulletin as their primary means of communication with the clubs.

202.13 The Human and Spiritual Values Coordinator shall encourage clubs to cooperate on broad nondenominational lines to create a greater public consciousness of the importance of human and spiritual values by promoting and communicating the objects of Kiwanis throughout the District. The Human and Spiritual Values Coordinator shall serve on the Service Committee.

202.14 The Kiwanis International Foundation Coordinator shall promote and represent the Kiwanis Children's Fund in the District. The Coordinator shall encourage all Kiwanis clubs in the District to participate in the Annual Club Gift campaign and encourage all Kiwanis members in the District to support the Kiwanis Children's Fund as well as educate members on grant opportunities through Kiwanis International Children's Fund. The Kiwanis International Foundation Coordinator shall serve on the Service Committee.

202.15 Sponsored Programs Administrators: The Governor-Elect shall appoint the Key Club, Circle K, Builders Club, and K-Kids Administrators no later than December 1 and shall assume responsibilities for these programs at the beginning of their respective administrative year. Any action taken by these administrators shall be subject to review and the authority of the current Kiwanis District Board of Trustees under the bylaws and policies of the District. The Aktion Club and Key Leader Administrators shall be appointed by the Governor-Elect no later than June 1.

202.16 The Aktion Clubs Administrator shall assist Kiwanis clubs and divisions in establishing Aktion Clubs in conjunction with community agencies or organizations that serve the needs of people with disabilities and shall promote the concept of continuing and effective sponsorship upon the part of the sponsoring Kiwanis club(s). The Aktion Clubs Coordinator shall serve on the Service Leadership Programs Committee.

202.17 The Builders Club Administrator shall assist Kiwanis clubs in establishing Builders Clubs in junior high/middle schools and shall promote the concept of continuing and effective sponsorship upon the part of the sponsoring Kiwanis club. The Builders Clubs Coordinator shall serve on the Service Leadership Programs Committee.

202.18 The Circle K Administrator shall carry out the Circle K District organization's administrative functions in accordance with the Kiwanis District Board's approval. The Circle K Coordinator shall serve on the Service Leadership Programs Committee.

202.19 The Key Club Administrator shall carry out the Key Club District organization's administrative functions in accordance with the Kiwanis District Board's approval. The Key Clubs Coordinator shall serve on the Service Leadership Programs Committee.

202.20 The K-Kids Administrator shall assist Kiwanis clubs in establishing Builders Clubs in elementary/junior high/middle schools and shall promote the concept of continuing and effective sponsorship upon the part of the sponsoring Kiwanis club. The K-Kids Coordinator shall serve on the Service Leadership Programs Committee.

202.21 The Key Leader Administrator(s) shall recruit and train a volunteer team to market the Key Leader program throughout the District; work with Kiwanis International Staff to recommend dates and locations for successful events within the District; and appoint and support the site coordinator for each District event. The Key Leader Coordinator(s) shall serve on the Service Leadership Programs Committee.

202.22 The Past District Governors Coordinator shall be the President of the organization and assist with club strengthening; club opening; mentoring and coaching new and established clubs; mentoring and coaching future District leaders; identifying future District leaders; and providing support for current Governor. The Past District Governor Coordinator shall be the Governor who served prior to the Immediate Past Governor. The Past Governor Coordinator shall serve as the President of the Past District Governors organization and serve on the IAC Committee.

The Past District Governors Committee requires strict neutrality during elections for future leaders because Past Governors could hold exceptional influence. Consequently, Past Governors are prohibited from participating in any part of the election process for candidates seeking election for district leadership positions.

This prohibition includes, but is not limited to:

- Campaigning on behalf of any candidate,
- Making public statements regarding any election, and
- Serving as a nominating or seconding speaker for any candidate.

This policy is intended to preserve fairness, avoid undue influence, and maintain the integrity of the district's election process. Any violation of this policy will subject said Past Governor to sanctions at the discretion of the Past Governors Committee.

This policy (1) restricts a Past Governor from truly advocating for a candidate when there are multiple candidates but does not prevent a Past Governor from publicly speaking in a sole candidate situation, which will always be the case with the Governor-Elect and Governor, and (2) prevents Past Governors from being a nominating speaker; no matter the number of candidates.

202.22202.23 The Risk Manager shall instruct clubs and Lt. Governors on how to avoid or minimize risk and communicate regularly with Kiwanis International. The Risk Manager should have a background in property or casualty insurance. The Manager may be asked to conduct an education session on the topic at Lt Governor Orientation, District Convention, and through online communication including social media and email. The Risk Manager shall serve on the Education Committee. The Manager shall work with the District office to communicate, at least quarterly, a risk management topic for the District newsletter and for online communication including social media and email.

202.23202.24 The Youth Protection Manager shall instruct clubs and Lt. Governors on how to help protect the youth served by Kiwanis clubs and their service leadership programs and communicate regularly with Kiwanis International. The Youth Protection Manager should have a background in youth training, education, or law enforcement. The Manager shall develop a District wide campaign for Youth Protection Week, assist with educational opportunities at District Convention, Lt. Governor Training, and online opportunities. The Manager shall work with the District office to communicate, at least quarterly, a youth protection topic for the District newsletter and for online communication including social media and email. The Youth Protection Manager shall serve on the Education Committee.

202.24202.25 Additional Positions/Committees: Nothing shall preclude the right of the Governor to name

additional positions or committees, under the provisions of the Standard Form for District Bylaws, which would make it possible for the Governor to give direct and effective leadership to the goals and objectives the Governor has determined for the administrative year with the approval of the District Board. All other committees shall be appointed by the Governor-Elect prior to May 1 and shall serve at the pleasure of the District Governor.

LAMISSTENN KIWANIS POLICIES SECTION

800: DISTRICT CONVENTIONS & CONFERENCES

800 DISTRICT CONVENTIONS

- 800.1** The District Convention shall be held annually to provide fellowship, motivation, inspiration, administrative methods, and Kiwanis knowledge and objectives for club members and leaders, with special emphasis on club presidents-designate and secretaries-designate to better prepare them to fulfill the duties and responsibilities of the offices they are to assume.
- 800.2** The preferred time frame of the District Convention shall be the first weekend in August. The District Convention should not be less than two (2) days or more than three (3) days in duration. The Executive Director should inform Kiwanis International of the dates and location of the upcoming annual district conventions, to be provided to the International President-Elect by December 15.
- 800.3** A District Convention must be held within the boundaries of the Louisiana-Mississippi-West Tennessee District, unless prior approval has been secured from the International Board.
- 800.4** The Governor has the responsibility to plan and develop the convention program. The Governor-Elect has the responsibility for any education of incoming club officers and lieutenant governors and for the forums and educational sessions. The program should include noteworthy and/or inspirational speakers that will encourage additional attendance. Adequate time should be provided for forums and educational sessions that focus on the day-to-day responsibilities of club, division, and district officers.
- 800.5** Special efforts should be made to encourage representation by all clubs, especially the incoming club officers and all members of new clubs. The convention should be held in a city that is convenient to club members. Costs should be reasonable so persons are not discouraged to attend for financial reasons.
- 800.6** When space permits, exhibits of club projects should be encouraged, especially worthwhile projects that other clubs can adopt.

801 DISTRICT MID-YEAR EDUCATION CONFERENCE

- 801.1** A Mid-Year Education Conference(s) should be held annually to further the programs of Kiwanis through fellowship, inspiration, and forums which provide an opportunity for discussion among club members and officers relating to club services and administration.
- 801.2** For Mid-Year Regional Education Conferences, one will be held in each of the seven regions of the District, planned by the Trustee of the respective region. The Governor-Elect will determine whether a Mid-Year Education Conference or Mid-Year Regional Education Conferences will be held.
- 801.3** The Mid-Year Regional Conference will serve as the Governor's Official Visit to each of the divisions within that region. If one Mid-Year Conference is held, the Governor's Official Visit will be scheduled as convenient by the Governor.

802. DISTRICT CONVENTION & MID-YEAR EDUCATION CONFERENCE(S) GUIDELINES

- 802.1** The District Executive Director shall be the Convention Manager. As such, he/she shall:
- A.** Assist the Governor in the preparation of the Convention Program, including the selection of speakers.
 - B.** Develop the Convention Budget, to be presented to the District Board for approval no later

- than at the Spring Board Meeting prior to the District Convention.
- C. Review, sign, or approve all contracts and agreements with hotels, convention facilities and purveyors of services for all conventions and conferences.
 - D. Develop the system for handling registration, hotel reservations, and the collections of fees and charges.
 - E. Make the payments from Convention Funds for all services rendered and all approved invoices.
- 802.2** The Convention Committee shall be responsible for all matters pertaining to the Convention for that year. Inasmuch as the Convention is the responsibility of the District, the Convention Committee shall be composed of the District Governor, the District Governor-Elect, the District Vice Governor, the District Executive Director (Convention Manager), the District Administrative Assistant (Registration Manager), the Trustee for the Region, the Lieutenant Governor(s) of the Host Division, the Convention Committee Chair (who shall be appointed by the Governor from the host Club or Division), and such other members as may be appointed by the Chair and approved by the Governor.
- 802.3** The Convention Committee may arrange for entertainment, optional tours and programs, dinners, spouses' program, and youth activities, but any and all arrangements requires Executive Director approval.
- 802.4** The International Board Counselor assigned to the District for the subsequent year shall be the speaker for the fellowship luncheon.
- 802.5** The District Executive Director shall file a financial report of the Convention no later than 45 days after the Convention or September 30, whichever occurs first.
- 802.6** Suitable mementos should be presented to the International Board Counselor and the District Governor, purchased from funds allocated from registration fees. Dollar amounts for the mementos should be based on prior convention budgets and local options.
- 802.7** Hospitality for the senior International Board Counselor shall be the responsibility of the Convention and coordinated by the Governor-Elect.
- 802.8** Lists of Delegates, Alternates and Delegates-At-Large shall not be available to any group or individuals before or during the Convention for any purposes other than required by the Bylaws or as necessary for conducting a District Convention.
- 802.9** The Convention may provide complimentary registrations and rooms for the Governor and spouse, Governor- Elect and spouse, Vice Governor and spouse, Immediate Past Governor and spouse, Executive Director, Administrative Assistant, Key Club Governor, Key Club Administrator, Circle K Governor, Kiwanis International President and spouse, Kiwanis International Board Counselor and spouse, and Kiwanis International Staff who are invited session presenters. Registration may be provided to the Convention Committee Chair. Others may be added to this list as approved by the Kiwanis Board of Trustees.
- 802.10** Any and all funds received for registration fees and other miscellaneous funds received in conjunction with a District Convention, Mid-Year Education Conference(s), or a District function at an International Convention, shall be deposited in the Kiwanis Convention & Conference Fund. If expenses exceed the income, it shall be the responsibility of the District to pay the difference, out of the surplus funds of the District designated for Conventions & Conferences.
- 802.11** The District Board of Trustees shall establish and maintain a Convention and Conference Surplus Fund of fifteen thousand dollars (\$15,000.00) annually. Profits realized from conventions and conferences shall also be used to develop this fund.
- 802.12** District Convention, and Mid-Year Education Conference(s) shall be self-sustaining; the expenditures included in the budget shall not exceed the registration fees, meal costs and other income. Other meetings may or may not be self-sustaining but financially should be within the amounts budgeted by the District.

803. CONVENTION SITE CRITERIA

- 803.1** The following criteria must be met for an invitation to be considered by the District Board of Trustees:
- A.** At least 150 suitable hotel rooms within a minimum number of properties.
 - B.** An auditorium with seating for at least 300 persons equipped with necessary audio-visual facilities for conducting meetings.
 - C.** Separate and suitable banquet facilities for seating and serving at least 300 persons and providing the essential audio-visual equipment, to allow for meal functions to be held immediately following business meetings on Saturday evening and Sunday morning.
 - D.** An adequate number of breakout rooms available for workshops, forums, and smaller committee meetings.
 - E.** Suitable facilities for serving luncheons for other occasions, including the spouses' functions, if supported by the Convention Committee.
 - F.** Adequate space shall be provided for registration activities, for displays of the District Chairs, for displays for the candidates for Governor-Elect, and future convention sites.
 - G.** A definite written agreement shall be concluded with the hotels and motels on the number of complimentary sleeping and meeting rooms allocated in relation to total number of rooms sold.
 - H.** Rates for convention housing shall be negotiated in advance with all hotels and motels offering their facilities and services.

804 SELECTION OF FUTURE CONVENTION SITES

- 804.1** Working with the District Board, the Executive Director will present locations that meet the criteria above for preliminary approval. With Board approval, the Executive Director will invite a Board Member and the Lieutenant Governor of that division and local club(s) representative to visit the meeting and banquet facilities, sleeping accommodations, suggested menus, and other features of the convention city. The Executive Director will then present the findings to the Board for final approval. The Executive Director will then reach out to local and/or surrounding clubs to secure their support in coordination and planning of the future District Convention.
- 804.2** The Board of Trustees shall attempt to confirm the dates and locations of the annual district conventions at least three (3) years in advance.
- 804.3** Funding to defray the necessary and reasonable expenses for the Executive Director to conduct the Convention Site Reviews shall be funded from the Convention and Conference Fund.
- 804.4** The District Board will regularly update and maintain Policy 803 concerning Convention Site Criteria, based upon the actual usage of rooms at prior convention.

805 MID-YEAR EDUCATION CONFERENCE(S) SITE CRITERIA

- 805.1** For the Mid-Year Education Conference, the District Board will select a city to host the Mid-Year Education Conference that is central for the majority of the membership of the District.
- A.** The Executive Director will research a hotel and/or facility that will closely meet the following criteria and report the results of the search to the District Board of Trustees:
 - a.** At least 100 suitable hotel rooms within a minimum number of properties.
 - b.** An auditorium with seating and banquet facilities for at least 250 persons equipped with necessary audio-visual facilities for conducting meetings.
 - c.** An adequate number of breakout rooms available for workshops, forums, and smaller committee meetings.
 - d.** Adequate space shall be provided for registration activities and displays.
 - e.** A definite written agreement shall be concluded with the hotels and motels on the number of complimentary sleeping and meeting rooms allocated in relation to total number of rooms sold.

- f. Rates for convention housing shall be negotiated in advance with all hotels and motels offering their facilities and services.
 - B. The Mid-Year Education Conference(s) shall be held between the second week of January and end of March, and should be scheduled to avoid any national, state, or local holidays or events.
- 805.2** For the Mid-Year Education Regional Conferences, each Trustee will attempt to schedule their Mid-Year Education Regional Conference in a suitable location, conveniently located for the majority of the members of the Region.
- A. Each Trustee will inform the Executive Director of the selected location, address of the facility, and estimated cost of rent, janitorial services, and food and beverages for the conference no later than the August Board Meeting.
 - B. The Mid-Year Education Regional Conferences shall be held on Saturdays in January, February, and March.
 - C. As a group, the Education Committee, with District Board approval, will determine the standard agenda to be followed for the Mid-Year Education Regional Conferences each year. Based on the agenda, the Education Committee will determine the anticipated attendance and the basic meeting space requirements for each respective conference.

806 INTERNATIONAL PRESIDENT'S OFFICIAL VISIT TO THE DISTRICT

- 806.1** Unless scheduling prohibits it, the International President's Visit to the LaMissTenn District shall be held at District Convention.
- 806.2** The Executive Director, working in consultation with the Governor, shall make plans and arrangements for the official visit of the International President's Visit to the District.
- 806.3** The Governor, assisted by a host Lieutenant Governor and others who may be appointed, shall be responsible for the hospitality for the International President's Official Visit to the District, except as otherwise stated in these Policies.
- 806.4** A sum of not less than \$100.00 or more than \$250.00 shall be allocated from the fee charged for the meeting and/or from the District Treasury to purchase a suitable memento to be given to the International President on the occasion of the Official Visit to the District.

807 CONVENTIONS AND CONFERENCES REGISTRATION FEES

- 807.1** All persons attending a District Convention, or Mid-Year Education Conference(s) must be properly registered to attend the meeting, paying the approved registration fee for the meeting and for any additional meal costs (if separate from the registration fee) as approved and published by the District Board. All members of Kiwanis clubs will be required to register at the established member fee. Only those persons not holding membership in a Kiwanis club may register at the spouse/guest fee, if applicable.
- 807.2** Appropriate payment must accompany the registration form. Online registration form is acceptable.
- 807.3** Any cancellation requests must be made in writing to the District Office. Telephone requests for cancellations are not acceptable.
- 807.4** There will be a fee per registration for any cancellations received in writing by the District Office. The amount will be determined by the Executive Director.
- 808.5** No refunds of any kind will be issued after the close of registration as determined by the Executive Director.
- 808.6** All voting delegates must pay the appropriate member registration fee, unless their registration fee has been waived by the District Board.
- 807.7** No spouse, partner, or guest of any Kiwanian may attend any session, forum, or other activities at the Kiwanis District Convention unless such person has paid the appropriate registration fee.

808 RESPONSIBILITY FOR DISTRICT-SPONSORED ATTENDANCE

808.1 When the LaMissTenn District covers event expenses like food, lodging, registration, etc. for District officers, Lt. Governors, and others, confirmed volunteers are expected to attend. Confirmed volunteers must provide at least 72 hours of notice prior to event if they are unable to attend or if their attendance commitment changes. Failure to attend without required notice will result in the volunteer being responsible for any direct costs incurred by the District, unless an emergency exception is granted at the discretion of the Executive Director.

808909 STANDING RULES FOR THE HOUSE OF DELEGATES AT CONVENTION

808.1809.1 Rule 1 - Only delegates may be seated in the area designated for delegates.

808.2809.2 Rule 2 - Only delegates with official delegate credentials may present or speak on motions and vote.

808.3809.3 Rule 3 - No delegate may speak more than 3 minutes at a time unless allowed to do so by a majority vote of the delegates.

808.4809.4 Rule 4 - No delegate may address the assembly a second time on the same question until all delegates who desire to speak on the topic have spoken.

808.5809.5 Rule 5 - Any main motion or amendment shall be written, signed by the maker and seconder, and presented to the Executive Director before it is moved.

808.6809.6 Rule 6 - The maker of a motion shall be entitled to speak first in support of such motion or may immediately yield the floor to another delegate.

808.7809.7 Rule 7 - Debate shall alternate between those speaking for and those speaking against a motion.

808.8809.8 Rule 8 - A delegate shall not speak for or against a motion and move to close debate on the same recognition.

808.9809.9 Rule 9 - Debate on any proposed resolution or amendment to the Bylaws, including all amendments thereto, shall be limited to 20 minutes.

808.10809.10 Rule 10 - A motion to move the previous question will not be in order until 15 minutes of debate has taken place or all microphones are clear.

808.11809.11 Rule 11 - Candidates for the office of Governor, Governor-Elect, and Vice Governor may have one nominating speech not to exceed three minutes and a second from the platform not to exceed one minute.

808.12809.12 Rule 12 - Nominating speeches for officers may not be waived.

808.13809.13 Rule 13 - Any candidate who is unopposed for office may be elected by a voice vote.

808.14809.14 Rule 14 - Any of the above rules may be suspended by a majority vote.

808.15809.15 Rule 15 - *Roberts Rules of Order Newly Revised* shall be the parliamentary authority for all matters of procedure not specifically covered by the Constitution and Bylaws of Kiwanis International, the Bylaws of the Louisiana-Mississippi-West Tennessee District, and these standing rules.

809810 EXHIBITS

809.1810.1 Permitted Activities

1. District Foundation fundraising activities, such as the Gift Basket Raffle, purchasing raffle tickets for major donated items, etc., and financial support of the activities of the Kiwanis Children's Fund
2. The distribution and display of Kiwanis-related literature from within the assigned booth space
3. The distribution and display of information from an outside nonprofit organization, seeking support from Kiwanis clubs to further develop its goals and objectives

4. The distribution and display of local materials and literature, promoting tourist information, restaurants, and other points of interest
5. The utilization of audio/visual equipment, so long as the volume does not disturb surrounding exhibitors
6. The sale, display, or distribution of merchandise, products, goods or services other than for the District Foundation with prior approval of the Kiwanis District Board

Management Report

LaMissTenn Monthly Financials
For the period ended August 31, 2026

EXHIBIT F



Prepared by
Jen Robertson

Prepared on
September 14, 2026

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Statement of Financial Position

As of August 31, 2026

	Total
ASSETS	
Current Assets	
Bank Accounts	
Circle K	
Circle K Operating (1692)	14,014.26
Total Circle K	14,014.26
Key Club	
Key Club Operating (1706)	11,325.49
Key Club Savings (2346)	114,089.35
Total Key Club	125,414.84
Kiwanis District	
Kiwanis Conventions (1757)	70,773.71
Kiwanis Operating (1730)	4,973.90
Kiwanis Savings (2354)	205,916.63
PDO Checking (1749)	5,134.84
Total Kiwanis District	286,799.08
Kiwanis Short Term Investment	0.00
Total Bank Accounts	426,228.18
Other Current Assets	
Prepaid Key Leader South Expense	0.00
Prepaid Mid-Year Expense	0.00
QuickBooks Tax Holding Account	-92.86
Total Other Current Assets	-92.86
Total Current Assets	426,135.32
TOTAL ASSETS	\$426,135.32
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
CapitalOne District	-540.24
Total Credit Cards	-540.24
Other Current Liabilities	
Direct Deposit Payable	0.00
Due to Kiwanis International	0.00
Payroll Liabilities	0.00
Federal Taxes (941/943/944)	-0.04
Federal Unemployment (940)	0.00
LA Income Tax	-92.82
LA Unemployment Tax	0.00
MS Income Tax	0.00
Simple IRA	653.62

	Total
Total Payroll Liabilities	560.76
Prepaid Key Leader South Income	0.00
Prepaid Mid-Year Income	0.00
Total Other Current Liabilities	560.76
Total Current Liabilities	20.52
Total Liabilities	20.52
Equity	
Opening Balance Equity	0.00
Retained Earnings	350,779.27
Net Revenue	75,335.53
Total Equity	426,114.80
TOTAL LIABILITIES AND EQUITY	\$426,135.32

Statement of Activity

October 2025 - August 2026

	Total
REVENUE	
DCON 2027 Registrations (Income)	3,650.11
DCON Registrations	92,628.06
DCON Misc Income	19,874.88
DCON Program Ads	2,399.62
DCON Service Project Donations	0.00
DCON Sponsorships	8,383.96
DCON Spouse's Tour	45.39
Total DCON Registrations	123,331.91
Dues	194,627.65
Foundation Donation	2,000.00
ICON, KC Revenues	35,189.61
Meetings Income	
Key Club Conv Mgr Income	4,110.00
Key Club District Coordinator	5,000.00
Key Leader South	22,396.28
Mid-Year Income	13,277.25
Rally Registrations	736.33
Total Meetings Income	45,519.86
Misc Income	1,337.00
District Foundation Allowance	10,000.00
Interest Income	8,215.32
Total Misc Income	19,552.32
New Club Income	
New Club Dues, Central Lake Charles	929.69
New Club Dues, Mid MS Delta	2,660.83
New Club Dues Expenses, Mid MS Delta	-2,761.25
Total New Club Dues, Mid MS Delta	-100.42
New Club Dues, Morehouse	4,540.82
New Club Dues Expenses, Morehouse	-4,834.00
Total New Club Dues, Morehouse	-293.18
Total New Club Income	536.09
Total Revenue	424,407.55
GROSS PROFIT	
	424,407.55
EXPENDITURES	
DCON	
DCON 2027 Cruise Registrations (Expenses)	7,250.00
DCON Awards, Giveaways, & Decor	10,307.84
DCON Background Checks	74.00
DCON Catering	59,673.55
DCON DJ	9,269.08

	Total
DCON Entertainment	1,300.00
DCON Hotel	7,676.90
DCON Program Printing	2,191.85
DCON Travel	828.70
DCON Venue	6,688.05
First Timers (\$25 ea for 25)	625.00
Key Club Conv. Mgr. Expense	4,110.00
Total DCON	109,994.97
District Office	
Audit & Accounting	200.00
Copier Lease	3,919.05
District Office Allowance for non-DCON Support	5,000.00
Insurance, Auto Liability	592.00
Insurance, Bonding	359.00
Insurance, Business	860.00
Insurance, D&O	800.00
Insurance, Workers Comp	500.00
Materials & Supplies	2,348.12
Postage	158.18
Remote Office Reimbursement (12 mo @ \$50)	450.00
Rent & Utilities	7,436.00
Software	3,542.46
Telephone & Internet	1,218.58
Cell Phone Reimbursement (\$50/mo)	450.00
Total Telephone & Internet	1,668.58
Total District Office	27,833.39
Meeting Expenses	
Board Mtg, K May/LG Training, KC Jan, CK Dec/Jan	6,927.24
Board Mtg, New Board Training (May)	2,811.59
Board Mtg, Pre-School (Aug)	2,489.73
GATC, Gov's Training Conference	803.80
ICON, KC Expenses	29,157.06
Key Leader North Expenses	500.00
Key Leader South Expense	17,928.31
Mid-Year Expense	12,814.18
Rally Expenses (Sept/Oct)	6,033.27
Total Meeting Expenses	79,465.18
Misc Expenses	38.18
Club Strengthening Expenses	561.15
District Board Name Badges & Shirts	1,104.07
New Club Expenses	
New Club Expenses, Mid MS Delta	1,254.49
New Club Expenses_Central Lake Charles	50.00
New Club Dues Expenses, Central Lake Charles	952.50

	Total
Total New Club Expenses_Central Lake Charles	1,002.50
New Club Expenses_Morehouse	1,881.07
Total New Club Expenses	4,138.06
Total Misc Expenses	5,841.46
Staff Salary & Benefits	
Benefit Package, Admin Assistant	990.01
Benefit Package, Exec Dir	1,867.08
Dst Personel, Admin Assist	33,002.01
Dst Personel, Executive Dir	62,232.50
Payroll Expenses	
Payroll Taxes	7,291.74
Total Payroll Expenses	7,291.74
Total Staff Salary & Benefits	105,383.34
Travel	
Admin Asst,Travel	361.20
District Admin Travel	1,851.60
ED District Secretaries Meeting	847.83
ED, Auto & Travel Allowance	528.44
ED, ICON	4,140.28
Gov ICON	2,000.00
Gov In-District + DCON	529.44
Gov-Elect, ICON	1,000.00
Gov-Elect, In District + DCON	198.80
Imm Past Gov, In District + DCON	198.80
KC District Bulletin Editor, ICON	350.00
KC Gov, ICON	450.00
KC LG, ICON (15 @ \$350)	2,450.00
KC Sec-Treas, ICON	400.00
KC Web Master, ICON	350.00
KI Board Trustee Counselor Room & Meals	177.98
LG Expenses (\$150 ea)	1,350.00
LG-Elect, Training (max \$150 ea)	1,938.85
Trustees In-District + DCON (7 @ \$200)	552.22
Vice Gov, ICON	526.40
Vice Gov, In-District + DCON	351.84
Total Travel	20,553.68
Total Expenditures	349,072.02
NET OPERATING REVENUE	75,335.53
NET REVENUE	\$75,335.53

25-26 Kiwanis Budget vs. Actuals

October 2025 - August 2026

Kiwanis Convention				Kiwanis District				PDO				TOTAL				
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
REVENUE																
DCON 2027 Registrations (Income)	3,650.11		3,650.11										3,650.11	0.00	3,650.11	0.00%
DCON Registrations	56,026.76		56,026.76										56,026.76	0.00	56,026.76	0.00%
DCON Misc Income	4,310.17		4,310.17										4,310.17	0.00	4,310.17	0.00%
DCON Program Ads	2,399.62		2,399.62										2,399.62	0.00	2,399.62	0.00%
DCON Service Project Donations	0.00		0.00										0.00	0.00	0.00	0.00%
DCON Sponsorships	6,383.96		6,383.96										6,383.96	0.00	6,383.96	0.00%
DCON Spouse's Tour	45.39		45.39										45.39	0.00	45.39	0.00%
Total DCON Registrations	69,165.90		69,165.90										69,165.90	0.00	69,165.90	0.00%
Dues					154,223.79	154,900.00	-676.21	99.56 %	712.07		712.07		154,935.86	154,900.00	35.86	100.02 %
Meetings Income													0.00	0.00	0.00	0.00%
Key Club Conv Mgr Income					4,110.00	3,000.00	1,110.00	137.00 %					4,110.00	3,000.00	1,110.00	137.00 %
Key Club District Coordinator					5,000.00	5,000.00	0.00	100.00 %					5,000.00	5,000.00	0.00	100.00 %
Key Leader South					22,396.28	11,000.00	11,396.28	203.60 %					22,396.28	11,000.00	11,396.28	203.60 %
Kiwanis Conv. Mgr.						2,500.00	-2,500.00						0.00	2,500.00	-2,500.00	0.00%
Mid-Year Income					13,277.25	12,250.00	1,027.25	108.39 %					13,277.25	12,250.00	1,027.25	108.39 %
Total Meetings Income					44,783.53	33,750.00	11,033.53	132.69 %					44,783.53	33,750.00	11,033.53	132.69 %
Misc Income					1,312.00		1,312.00		25.00		25.00		1,337.00	0.00	1,337.00	0.00%
District Foundation Allowance					10,000.00	10,000.00	0.00	100.00 %					10,000.00	10,000.00	0.00	100.00 %
Interest Income	1,044.68		1,044.68		4,975.76	4,200.00	775.76	118.47 %					6,020.44	4,200.00	1,820.44	143.34 %
Total Misc Income	1,044.68		1,044.68		16,287.76	14,200.00	2,087.76	114.70 %	25.00		25.00		17,357.44	14,200.00	3,157.44	122.24 %
New Club Income													0.00	0.00	0.00	0.00%
New Club Dues, Central Lake Charles					929.69		929.69						929.69	0.00	929.69	0.00%
New Club Dues, Mid MS Delta					2,660.83		2,660.83						2,660.83	0.00	2,660.83	0.00%
New Club Dues Expenses, Mid MS Delta					-2,761.25		-2,761.25						-2,761.25	0.00	-2,761.25	0.00%
Total New Club Dues, Mid MS Delta					-100.42		-100.42						-100.42	0.00	-100.42	0.00%
New Club Dues, Morehouse					4,540.82		4,540.82						4,540.82	0.00	4,540.82	0.00%
New Club Dues Expenses, Morehouse					-4,834.00		-4,834.00						-4,834.00	0.00	-4,834.00	0.00%
Total New Club Dues, Morehouse					-293.18		-293.18						-293.18	0.00	-293.18	0.00%
Total New Club Income					536.09		536.09						536.09	0.00	536.09	0.00%
Total Revenue	73,860.69	0.00	73,860.69	0.00%	215,831.17	202,850.00	12,981.17	106.40 %	737.07	0.00	737.07	0.00%	290,428.93	202,850.00	87,578.93	143.17 %
GROSS PROFIT	73,860.69	0.00	73,860.69	0.00%	215,831.17	202,850.00	12,981.17	106.40 %	737.07	0.00	737.07	0.00%	290,428.93	202,850.00	87,578.93	143.17 %
EXPENDITURES																
DCON													0.00	0.00	0.00	0.00%
DCON 2027 Cruise Registrations (Expenses)	7,250.00		7,250.00										7,250.00	0.00	7,250.00	0.00%
DCON Awards, Giveaways, & Decor	2,610.46		2,610.46										2,610.46	0.00	2,610.46	0.00%
DCON Catering	46,742.24		46,742.24										46,742.24	0.00	46,742.24	0.00%
DCON DJ	4,769.08		4,769.08										4,769.08	0.00	4,769.08	0.00%
DCON Entertainment	1,300.00		1,300.00										1,300.00	0.00	1,300.00	0.00%
DCON Hotel	2,324.17		2,324.17										2,324.17	0.00	2,324.17	0.00%
DCON Program Printing	2,191.85		2,191.85										2,191.85	0.00	2,191.85	0.00%
DCON Travel	298.90		298.90										298.90	0.00	298.90	0.00%
DCON Venue	2,532.85		2,532.85										2,532.85	0.00	2,532.85	0.00%
First Timers (\$25 ea for 25)	600.00		600.00										600.00	0.00	600.00	0.00%
Total DCON	70,619.55		70,619.55										70,619.55	0.00	70,619.55	0.00%
District Office													0.00	0.00	0.00	0.00%
Audit & Accounting					200.00	200.00	0.00	100.00 %					200.00	200.00	0.00	100.00 %
Copier Lease					3,919.05	5,069.00	-1,149.95	77.31 %					3,919.05	5,069.00	-1,149.95	77.31 %
Insurance, Auto Liability					592.00	450.00	142.00	131.56 %					592.00	450.00	142.00	131.56 %
Insurance, Bonding					359.00	375.00	-16.00	95.73 %					359.00	375.00	-16.00	95.73 %
Insurance, Business					860.00	900.00	-40.00	95.56 %					860.00	900.00	-40.00	95.56 %
Insurance, D&O					800.00	800.00	0.00	100.00 %					800.00	800.00	0.00	100.00 %
Insurance, Workers Comp					500.00	600.00	-100.00	83.33 %					500.00	600.00	-100.00	83.33 %
Materials & Supplies	0.59		0.59		2,347.53	2,909.10	-561.57	80.70 %					2,348.12	2,909.10	-560.98	80.72 %
Postage					122.28	200.00	-77.72	61.14 %					122.28	200.00	-77.72	61.14 %
Remote Office Reimbursement (12 mo @ \$50)					450.00	600.00	-150.00	75.00 %					450.00	600.00	-150.00	75.00 %
Rent & Utilities					7,436.00	8,736.00	-1,300.00	85.12 %					7,436.00	8,736.00	-1,300.00	85.12 %
Software					3,542.46	4,300.00	-757.54	82.38 %					3,542.46	4,300.00	-757.54	82.38 %
Telephone & Internet					1,218.58	1,380.00	-161.42	88.30 %					1,218.58	1,380.00	-161.42	88.30 %
Cell Phone Reimbursement (\$50/mo)					450.00	600.00	-150.00	75.00 %					450.00	600.00	-150.00	75.00 %
Total Telephone & Internet					1,668.58	1,980.00	-311.42	84.27 %					1,668.58	1,980.00	-311.42	84.27 %
Total District Office	0.59		0.59		22,796.90	27,119.10	-4,322.20	84.06 %					22,797.49	27,119.10	-4,321.61	84.06 %
Meeting Expenses													0.00	0.00	0.00	0.00%
Board Mtg, K Mar, KC Nov, CK Sept/Oct						500.00	-500.00						0.00	500.00	-500.00	0.00%
Board Mtg, K May/LG Training, KC Jan, CK Dec/Jan					4,113.90	4,000.00	113.90	102.85 %					4,113.90	4,000.00	113.90	102.85 %
Key Leader North Expenses									500.00		500.00		500.00	0.00	500.00	0.00%
Key Leader South Expense					15,428.31	11,000.00	4,428.31	140.26 %	500.00		500.00		15,928.31	11,000.00	4,928.31	144.80 %

	Kiwanis Convention				Kiwanis District				PDO				TOTAL			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Mid-Year Expense					12,814.18	12,830.00	-15.82	99.88 %					12,814.18	12,830.00	-15.82	99.88 %
Total Meeting Expenses					32,356.39	28,330.00	4,026.39	114.21 %	1,000.00		1,000.00		33,356.39	28,330.00	5,026.39	117.74 %
Misc Expenses													0.00	0.00	0.00	0.00%
Club Strengthening Expenses					561.15	2,000.00	-1,438.85	28.06 %					561.15	2,000.00	-1,438.85	28.06 %
New Club Expenses						6,000.00	-6,000.00						0.00	6,000.00	-6,000.00	0.00%
New Club Expenses, Mid MS Delta					1,254.49		1,254.49						1,254.49	0.00	1,254.49	0.00%
New Club Expenses_Central Lake Charles					50.00		50.00						50.00	0.00	50.00	0.00%
New Club Dues Expenses, Central Lake Charles					952.50		952.50						952.50	0.00	952.50	0.00%
Total New Club Expenses_Central Lake Charles					1,002.50		1,002.50						1,002.50	0.00	1,002.50	0.00%
New Club Expenses_Morehouse					1,881.07		1,881.07						1,881.07	0.00	1,881.07	0.00%
Total New Club Expenses					4,138.06	6,000.00	-1,861.94	68.97 %					4,138.06	6,000.00	-1,861.94	68.97 %
Retained Earnings (budgeted)						0.00	0.00						0.00	0.00	0.00	0.00%
Total Misc Expenses					4,699.21	8,000.00	-3,300.79	58.74 %					4,699.21	8,000.00	-3,300.79	58.74 %
Staff Salary & Benefits													0.00	0.00	0.00	0.00%
Benefit Package, Admin Assistant					990.01	1,081.50	-91.49	91.54 %					990.01	1,081.50	-91.49	91.54 %
Benefit Package, Exec Dir					1,867.08	2,039.40	-172.32	91.55 %					1,867.08	2,039.40	-172.32	91.55 %
Dst Personel, Admin Assist					33,002.01	36,050.00	-3,047.99	91.55 %					33,002.01	36,050.00	-3,047.99	91.55 %
Dst Personel, Executive Dir					62,232.50	67,980.00	-5,747.50	91.55 %					62,232.50	67,980.00	-5,747.50	91.55 %
Payroll Expenses													0.00	0.00	0.00	0.00%
Payroll Taxes					7,291.74	11,400.00	-4,108.26	63.96 %					7,291.74	11,400.00	-4,108.26	63.96 %
Total Payroll Expenses					7,291.74	11,400.00	-4,108.26	63.96 %					7,291.74	11,400.00	-4,108.26	63.96 %
Total Staff Salary & Benefits					105,383.34	118,550.90	-13,167.56	88.89 %					105,383.34	118,550.90	-13,167.56	88.89 %
Travel													0.00	0.00	0.00	0.00%
Admin Asst,Travel					361.20	400.00	-38.80	90.30 %					361.20	400.00	-38.80	90.30 %
ED District Secretaries Meeting					847.83	1,400.00	-552.17	60.56 %					847.83	1,400.00	-552.17	60.56 %
ED, Auto & Travel Allowance					528.44	1,250.00	-721.56	42.28 %					528.44	1,250.00	-721.56	42.28 %
ED, ICON	1,140.28		1,140.28		3,000.00	3,000.00	0.00	100.00 %					4,140.28	3,000.00	1,140.28	138.01 %
Gov ICON					2,000.00	2,000.00	0.00	100.00 %					2,000.00	2,000.00	0.00	100.00 %
Gov In-District + DCON					529.44	1,350.00	-820.56	39.22 %					529.44	1,350.00	-820.56	39.22 %
Gov-Elect, ICON					1,000.00	1,000.00	0.00	100.00 %					1,000.00	1,000.00	0.00	100.00 %
Gov-Elect, In District + DCON					198.80	500.00	-301.20	39.76 %					198.80	500.00	-301.20	39.76 %
Imm Past Gov, ICON						600.00	-600.00						0.00	600.00	-600.00	0.00%
Imm Past Gov, In District + DCON					198.80	225.00	-26.20	88.36 %					198.80	225.00	-26.20	88.36 %
KI Board Trustee Counselor Room & Meals					177.98	450.00	-272.02	39.55 %					177.98	450.00	-272.02	39.55 %
LG Expenses (\$150 ea)					1,350.00	3,150.00	-1,800.00	42.86 %					1,350.00	3,150.00	-1,800.00	42.86 %
LG-Elect, Training (max \$150 ea)					1,938.85	3,150.00	-1,211.15	61.55 %					1,938.85	3,150.00	-1,211.15	61.55 %
Trustees In-District + DCON (7 @ \$200)					552.22	1,400.00	-847.78	39.44 %					552.22	1,400.00	-847.78	39.44 %
Vice Gov, ICON					526.40	600.00	-73.60	87.73 %					526.40	600.00	-73.60	87.73 %
Vice Gov, In-District + DCON					351.84	375.00	-23.16	93.82 %					351.84	375.00	-23.16	93.82 %
Total Travel	1,140.28		1,140.28		13,561.80	20,850.00	-7,288.20	65.04 %					14,702.08	20,850.00	-6,147.92	70.51 %
Total Expenditures	71,760.42	0.00	71,760.42	0.00%	178,797.64	202,850.00	-24,052.36	88.14 %	1,000.00	0.00	1,000.00	0.00%	251,558.06	202,850.00	48,708.06	124.01 %
NET OPERATING REVENUE	2,100.27	0.00	2,100.27	0.00%	37,033.53	0.00	37,033.53	0.00%	-262.93	0.00	-262.93	0.00%	38,870.87	0.00	38,870.87	0.00%
NET REVENUE	\$2,100.27	\$0.00	\$2,100.27	0.00%	\$37,033.53	\$0.00	\$37,033.53	0.00%	\$ -262.93	\$0.00	\$ -262.93	0.00%	\$38,870.87	\$0.00	\$38,870.87	0.00%

25-26 Key Club Budget vs. Actuals

October 2025 - August 2026

				Key Club					TOTAL
				% of Budget	Actual	Budget	over Budget		% of Budget
Actual				Budget	over Budget				
REVENUE									
DCON Registrations	36,426.30	26,583.37	9,842.93	137.03 %	36,426.30	26,583.37	9,842.93		137.03 %
DCON Misc Income	15,564.71	13,200.00	2,364.71	117.91 %	15,564.71	13,200.00	2,364.71		117.91 %
DCON Program Ads		0.00	0.00		0.00	0.00	0.00		0.00%
DCON Sponsorships	2,000.00		2,000.00		2,000.00	0.00	2,000.00		0.00%
Total DCON Registrations	53,991.01	39,783.37	14,207.64	135.71 %	53,991.01	39,783.37	14,207.64		135.71 %
Dues	38,911.79	33,000.00	5,911.79	117.91 %	38,911.79	33,000.00	5,911.79		117.91 %
ICON, KC Revenues	35,189.61	9,166.63	26,022.98	383.89 %	35,189.61	9,166.63	26,022.98		383.89 %
Meetings Income					0.00	0.00	0.00		0.00%
Rally Registrations	736.33	2,475.00	-1,738.67	29.75 %	736.33	2,475.00	-1,738.67		29.75 %
Total Meetings Income	736.33	2,475.00	-1,738.67	29.75 %	736.33	2,475.00	-1,738.67		29.75 %
Misc Income					0.00	0.00	0.00		0.00%
Interest Income	2,194.88	2,291.63	-96.75	95.78 %	2,194.88	2,291.63	-96.75		95.78 %
Total Misc Income	2,194.88	2,291.63	-96.75	95.78 %	2,194.88	2,291.63	-96.75		95.78 %
Total Revenue	131,023.62	86,716.63	44,306.99	151.09 %	131,023.62	86,716.63	44,306.99		151.09 %
GROSS PROFIT	131,023.62	86,716.63	44,306.99	151.09 %	131,023.62	86,716.63	44,306.99		151.09 %
EXPENDITURES									
DCON		39,783.37	-39,783.37		0.00	39,783.37	-39,783.37		0.00%
DCON Awards, Giveaways, & Decor	7,697.38		7,697.38		7,697.38	0.00	7,697.38		0.00%
DCON Background Checks	74.00		74.00		74.00	0.00	74.00		0.00%
DCON Catering	12,931.31		12,931.31		12,931.31	0.00	12,931.31		0.00%
DCON DJ	4,500.00		4,500.00		4,500.00	0.00	4,500.00		0.00%
DCON Hotel	5,352.73		5,352.73		5,352.73	0.00	5,352.73		0.00%
DCON Travel	529.80		529.80		529.80	0.00	529.80		0.00%
DCON Venue	4,155.20		4,155.20		4,155.20	0.00	4,155.20		0.00%
Key Club Conv. Mgr. Expense	4,110.00		4,110.00		4,110.00	0.00	4,110.00		0.00%
Total DCON	39,350.42	39,783.37	-432.95	98.91 %	39,350.42	39,783.37	-432.95		98.91 %
District Office					0.00	0.00	0.00		0.00%
District Office Allowance for non-DCON Support	5,000.00	4,583.37	416.63	109.09 %	5,000.00	4,583.37	416.63		109.09 %
Postage	35.90	22.88	13.02	156.91 %	35.90	22.88	13.02		156.91 %
Supplies & Printing		45.87	-45.87		0.00	45.87	-45.87		0.00%
Total District Office	5,035.90	4,652.12	383.78	108.25 %	5,035.90	4,652.12	383.78		108.25 %
Meeting Expenses					0.00	0.00	0.00		0.00%
Board Mtg, K May/LG Training, KC Jan, CK Dec/Jan	2,813.34	2,452.12	361.22	114.73 %	2,813.34	2,452.12	361.22		114.73 %
Board Mtg, New Board Training (May)	2,811.59	3,437.50	-625.91	81.79 %	2,811.59	3,437.50	-625.91		81.79 %
Board Mtg, Pre-School (Aug)	2,489.73	3,208.37	-718.64	77.60 %	2,489.73	3,208.37	-718.64		77.60 %
GATC, Gov's Training Conference	438.40	687.50	-249.10	63.77 %	438.40	687.50	-249.10		63.77 %
ICON, KC Expenses	29,157.06	13,062.50	16,094.56	223.21 %	29,157.06	13,062.50	16,094.56		223.21 %
Key Leader South Expense	2,000.00		2,000.00		2,000.00	0.00	2,000.00		0.00%
Rally Expenses (Sept/Oct)	6,033.27	2,475.00	3,558.27	243.77 %	6,033.27	2,475.00	3,558.27		243.77 %
Total Meeting Expenses	45,743.39	25,322.99	20,420.40	180.64 %	45,743.39	25,322.99	20,420.40		180.64 %
Misc Expenses	38.18	183.37	-145.19	20.82 %	38.18	183.37	-145.19		20.82 %
District Board Name Badges & Shirts	1,104.07	1,100.00	4.07	100.37 %	1,104.07	1,100.00	4.07		100.37 %

	Key Club				TOTAL			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Retained Earnings (budgeted)		1,833.37	-1,833.37		0.00	1,833.37	-1,833.37	0.00%
Total Misc Expenses	1,142.25	3,116.74	-1,974.49	36.65 %	1,142.25	3,116.74	-1,974.49	36.65 %
Travel					0.00	0.00	0.00	0.00%
Admin Asst,Travel		2,750.00	-2,750.00		0.00	2,750.00	-2,750.00	0.00%
District Admin Travel	1,851.60	3,987.50	-2,135.90	46.44 %	1,851.60	3,987.50	-2,135.90	46.44 %
KC District Bulletin Editor, ICON	350.00	320.87	29.13	109.08 %	350.00	320.87	29.13	109.08 %
KC Gov, CK DCON		91.63	-91.63		0.00	91.63	-91.63	0.00%
KC Gov, ICON	450.00	412.50	37.50	109.09 %	450.00	412.50	37.50	109.09 %
KC Gov, K DCON Meals		91.63	-91.63		0.00	91.63	-91.63	0.00%
KC LG, ICON (15 @ \$350)	2,450.00	4,812.50	-2,362.50	50.91 %	2,450.00	4,812.50	-2,362.50	50.91 %
KC Non-Board Intl Candidate, ICON		275.00	-275.00		0.00	275.00	-275.00	0.00%
KC Sec-Treas or LG, CK DCON		68.75	-68.75		0.00	68.75	-68.75	0.00%
KC Sec-Treas, ICON	400.00	366.63	33.37	109.10 %	400.00	366.63	33.37	109.10 %
KC Sec-Treas, K DCON Meals		68.75	-68.75		0.00	68.75	-68.75	0.00%
KC Web Master, ICON	350.00	320.87	29.13	109.08 %	350.00	320.87	29.13	109.08 %
UNICEF Champion, ICON		275.00	-275.00		0.00	275.00	-275.00	0.00%
Total Travel	5,851.60	13,841.63	-7,990.03	42.28 %	5,851.60	13,841.63	-7,990.03	42.28 %
Total Expenditures	97,123.56	86,716.85	10,406.71	112.00 %	97,123.56	86,716.85	10,406.71	112.00 %
NET OPERATING REVENUE	33,900.06	-0.22	33,900.28	-15,409,118.18 %	33,900.06	-0.22	33,900.28	-15,409,118.18 %
NET REVENUE	\$33,900.06	\$ -0.22	\$33,900.28	-15,409,118.18 %	\$33,900.06	\$ -0.22	\$33,900.28	-15,409,118.18 %

25-26 Circle K Budget vs. Actuals

October 2025 - August 2026

	Circle K				TOTAL			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
REVENUE								
DCON Registrations		1,100.00	-1,100.00		0.00	1,100.00	-1,100.00	0.00%
Dues	780.00	1,100.00	-320.00	70.91 %	780.00	1,100.00	-320.00	70.91 %
Foundation Donation	2,000.00	916.63	1,083.37	218.19 %	2,000.00	916.63	1,083.37	218.19 %
Total Revenue	2,780.00	3,116.63	-336.63	89.20 %	2,780.00	3,116.63	-336.63	89.20 %
GROSS PROFIT	2,780.00	3,116.63	-336.63	89.20 %	2,780.00	3,116.63	-336.63	89.20 %
EXPENDITURES								
DCON		458.37	-458.37		0.00	458.37	-458.37	0.00%
Meeting Expenses					0.00	0.00	0.00	0.00%
Board Mtg, K Mar, KC Nov, CK Sept/Oct		165.00	-165.00		0.00	165.00	-165.00	0.00%
CKI ICON Travel		687.50	-687.50		0.00	687.50	-687.50	0.00%
GATC, Gov's Training Conference	365.40	550.00	-184.60	66.44 %	365.40	550.00	-184.60	66.44 %
Total Meeting Expenses	365.40	1,402.50	-1,037.10	26.05 %	365.40	1,402.50	-1,037.10	26.05 %
Misc Expenses					0.00	0.00	0.00	0.00%
District Board Name Badges & Shirts		275.00	-275.00		0.00	275.00	-275.00	0.00%
Total Misc Expenses		275.00	-275.00		0.00	275.00	-275.00	0.00%
Travel					0.00	0.00	0.00	0.00%
Admin Asst, Travel		0.00	0.00		0.00	0.00	0.00	0.00%
CKI Sec-Treas & LG (up to \$75 ea) Travel		343.75	-343.75		0.00	343.75	-343.75	0.00%
District Admin Travel		316.25	-316.25		0.00	316.25	-316.25	0.00%
Gov In-District + DCON		320.87	-320.87		0.00	320.87	-320.87	0.00%
Total Travel		980.87	-980.87		0.00	980.87	-980.87	0.00%
Total Expenditures	365.40	3,116.74	-2,751.34	11.72 %	365.40	3,116.74	-2,751.34	11.72 %
NET OPERATING REVENUE	2,414.60	-0.11	2,414.71	-2,195,090.91 %	2,414.60	-0.11	2,414.71	-2,195,090.91 %
NET REVENUE	\$2,414.60	\$ -0.11	\$2,414.71	-2,195,090.91 %	\$2,414.60	\$ -0.11	\$2,414.71	-2,195,090.91 %

LAMISSTENN DISTRICT
Of Kiwanis International
2026-2027 BUDGET
As of August 31, 2026

	26-27	25-26 Actual	25-26 Budgeted
REVENUES:	\$212,594.33	\$223,426.42	\$202,850.00
EXPENSES:	\$212,594.34	\$188,392.89	\$202,850.00
BALANCE:	\$0.00	\$35,033.53	\$0.00

3,488 Estimated number of members
7/31/26: 3,501; 10/1/25; 3,350; 10/1/24: 3,612

EXHIBIT G

	2026-2027	2025-2026 ACTUAL as of 8/31/2026	2025-2026 BUDGETED	
1 REVENUES	\$212,594.33	\$223,426.42	\$202,850.00	
2 DUES	\$160,957.33	\$154,223.79	\$154,900.00	
3 Dues (\$44 of \$46/mem + \$7,500 prorated)	\$160,957.33	\$154,223.79	\$154,900.00	
4				
5 MEETINGS & CONFERENCES	\$37,437.00	\$44,783.53	\$33,750.00	
6 Mid-Year Income	\$17,437.00	\$13,277.25	\$12,250.00	budgeted to match expense; adjusted based on proposed budget
7 Kiwanis Conv Mgr (100 registration @ \$10)	\$1,000.00		\$2,500.00	
8 Key Club Conv Mgr (200 registrants @ \$15)	\$3,000.00	\$4,110.00	\$3,000.00	
9 Key Club District Administrative Allowance	\$5,000.00	\$5,000.00	\$5,000.00	
10 Key Leader South Income	\$11,000.00	\$22,396.28	\$11,000.00	budgeted to match expense
11				
12 MISC REVENUES	\$14,200.00	\$24,419.10	\$14,200.00	
13 Misc Revenues		\$1,312.00		
14 District Foundation Allowance	\$10,000.00	\$10,000.00	\$10,000.00	
15 New Club Income				
16 Morehouse		\$4,540.82		
17 Mid Mississippi Delta		\$2,660.83		
18 Central Lake Charles		\$929.69		
19 New Club 4				
20 New Club 5				
21 Interest Income (12 * \$350)	\$4,200.00	\$4,975.76	\$4,200.00	
22				
23				
24 EXPENSES	\$212,594.34	\$188,392.89	\$202,850.00	
25 MEETINGS & CONFERENCES	\$32,787.00	\$34,356.39	\$28,330.00	
26 LG Training/May Board Mtg	\$4,350.00	\$4,113.90	\$4,000.00	increased due to rising costs
27 March Board Meeting (in person w/Mid-Year)	\$0.00		\$500.00	
28 Mid-Year Expense	\$17,437.00	\$12,814.18	\$12,830.00	budgeted to match income

29	Key Leader South Expense	\$11,000.00	\$17,428.31	\$11,000.00	budgeted to match income
30					
31	TRAVEL	\$20,750.00	\$13,561.80	\$20,850.00	
32	Governor: In-District + DCON	\$1,350.00	\$529.44	\$1,350.00	
33	Governor: ICON	\$1,000.00	\$2,000.00	\$2,000.00	
34	Gov-Elect: In-District + DCON	\$600.00	\$198.80	\$500.00	Increased
35	Gov-Elect: ICON	\$750.00	\$1,000.00	\$1,000.00	
36	Vice Gov: In-District + DCON	\$450.00	\$351.84	\$375.00	Increased
37	Vice Gov: ICON	\$500.00	\$526.40	\$600.00	
38	Imm Past Gov: In-District + DCON	\$225.00	\$198.80	\$225.00	
39	Imm Past Gov: ICON	\$400.00		\$600.00	
40	Trustees: In-District + DCON (7 @ \$275)	\$1,925.00	\$552.22	\$1,400.00	Increased
41	LG Expenses (20 up to \$250 ea)	\$5,000.00	\$1,350.00	\$3,150.00	Increased
42	LG-Elect Expenses (20 up to \$150 ea)	\$3,000.00	\$1,938.85	\$3,150.00	
43	LG-Elect, KI Leadership Summit (2 @ \$250)	\$500.00			
44	ED: Travel Allowance*	\$800.00	\$528.44	\$1,250.00	
45	ED: District Secretaries Meeting*	\$1,400.00	\$847.83	\$1,400.00	
46	ED: ICON*	\$2,000.00	\$3,000.00	\$3,000.00	
47	<i>*Other expenses paid from Conventions Fund</i>				
48	Admin Ast: Auto & Travel Allowance	\$450.00	\$361.20	\$400.00	
49	KI Board Trustee Counselor Room & Meals	\$400.00	\$177.98	\$450.00	
50					
51	STAFF SALARY & BENEFITS	\$120,436.94	\$105,383.34	\$118,550.90	
52	Salary: Executive Director	\$70,699.20	\$62,232.50	\$67,980.00	4% increase
53	Salary: Administrative Assistant	\$37,492.00	\$33,002.01	\$36,050.00	
54	Benefits Package: Exec Dir (3% of salary)	\$2,120.98	\$1,867.08	\$2,039.40	
55	Benefits Package: Admin Assist (3% of salary)	\$1,124.76	\$990.01	\$1,081.50	
56	Payroll Taxes & Fees (12 mo @ \$750)	\$9,000.00	\$7,291.74	\$11,400.00	
57					
58	DISTRICT OFFICE	\$27,114.00	\$22,796.90	\$27,119.10	
59	Rent & Utilites (12 mo @ \$700)	\$8,400.00	\$7,436.00	\$8,736.00	
60	Telephone & Internet (12 mo @ \$115)	\$1,380.00	\$1,218.58	\$1,380.00	
61	Cell Phone Reimbursement to ED (12 mo @ \$50)	\$600.00	\$450.00	\$600.00	
62	Remote Office Reimbursement (12 mo @ \$50)	\$600.00	\$450.00	\$600.00	
63	Copier Lease (12 mo @ \$392 + \$165 in taxes/yr + \$200 in extra copies)	\$5,069.00	\$3,919.05	\$5,069.00	
64	Software	\$4,740.00	\$3,542.46	\$4,300.00	
65	Adobe (12 mo @ \$30)				
66	Anti-virus Software (\$100/yr)				

67	Constant Contact (\$850/yr)			
68	Microsoft Office (\$130/yr)			
69	Quickbooks (12 mo @ \$240)			
70	Sprout Video Hosting (12 mo @ \$10)			
71	Misc (\$300)			
72	Materials & Supplies	\$2,750.00	\$2,347.53	\$2,909.10
73	Postage	\$175.00	\$122.28	\$200.00
74	Audit & Accounting	\$200.00	\$200.00	\$200.00
75	Business & Property Insurance	\$875.00	\$860.00	\$900.00
76	Auto Liability (hired and not owned)	\$600.00	\$592.00	\$450.00
77	Bonding Insurance	\$375.00	\$359.00	\$375.00
78	D&O Insurance	\$800.00	\$800.00	\$800.00
79	Workers Comp Policy	\$550.00	\$500.00	\$600.00
80				
81	MISC EXPENSES	\$11,506.40	\$12,294.46	\$8,000.00
82	Misc Expenses			
83	New Club Build Expenses (\$1,650/club for 5 new clubs)	\$8,250.00		\$6,000.00
84	Morehouse Club Build Expenses		\$1,881.07	
85	Mid MS Delta Club Build Expenses		\$1,254.49	
86	Central Lake Charles Build Expenses		\$50.00	
87	New Club Due Expenses			
88	Morehouse Club Dues Expenses		\$4,834.00	
89	Mid MS Delta Club Dues Expenses		\$2,761.25	
	Central Lake Charles Dues Expenses		\$952.50	
90	Club Strengthening Expenses	\$2,000.00	\$561.15	\$2,000.00
91	Retained Earnings	\$1,256.40		\$0.00 Adjusted to balance budget

LAMISSTENN DISTRICT
Of Key Club International
2026-2027 BUDGET
As of August 31, 2026

	26-27	25-26 Actual	25-26 Budgeted
REVENUES:	\$96,150.00	\$131,023.62	\$94,600.00
EXPENSES:	\$96,150.00	\$95,123.56	\$94,600.00
BALANCE:	\$0.00	\$35,900.06	\$0.00

7,350 Estimated number of members
As of 6/15/2026: 7,514

	2026-2027	2025-2026 ACTUAL as of 8/31/2026	2025-2026 BUDGETED	
REVENUES:	\$96,150.00	\$131,023.62	\$94,600.00	
DUES	\$44,100.00	\$38,911.79	\$36,000.00	
Dues (\$6/mbr)	\$44,100.00	\$38,911.79	\$36,000.00	Increased to \$6/mem from \$5/mem
MEETINGS & CONFERENCES	\$50,050.00	\$89,916.95	\$56,100.00	
DCON Misc Income (KC_\$1/mbr, K_sponsorships)	\$7,350.00	\$15,564.71	\$14,400.00	Decreased to \$2/mem from \$1/mem
DCON Registrations (200 @ \$150)	\$30,000.00	\$36,426.30	\$29,000.00	Budgeted to match expense
DCON Program Ads	\$0.00		\$0.00	
DCON Sponsorships/Grants	\$0.00	\$2,000.00	\$0.00	
Rally Revenue	\$2,700.00	\$736.33	\$2,700.00	Budgeted to match expense
ICON Revenue	\$10,000.00	\$35,189.61	\$10,000.00	Budgeted to match expense
MISC REVENUE	\$2,000.00	\$2,194.88	\$2,500.00	
Interest Income (\$125/mo)	\$2,000.00	\$2,194.88	\$2,500.00	
Fundraiser Revenue	\$0.00		\$0.00	offset by expense
EXPENSES:	96,150.00	95,123.56	94,600.00	
MEETINGS & CONFERENCES	\$65,950.00	\$83,093.81	\$71,025.00	
Board Mtg, Nov	virtual		virtual	
Board Mtg, Jan (\$300 for team building)	\$3,150.00	\$2,813.34	\$2,675.00	Increased
Board Mtg, May (\$500 for team building)	\$3,750.00	\$2,811.59	\$3,750.00	

Board Mtg, Aug (\$500 for team building)	\$4,000.00	\$2,489.73	\$3,500.00	Budgeted to match income Budgeted to match income
Rally Expenses, Sept/Oct	\$2,700.00	\$6,033.27	\$2,700.00	
DCON	\$37,350.00	\$39,350.42	\$43,400.00	
GATC: Gov's Training Conference (Apr/May)	\$750.00	\$438.40	\$750.00	
ICON Expenses	\$14,250.00	\$29,157.06	\$14,250.00	\$10,000 offset from revenue + \$4,250 for suite & other
TRAVEL	\$15,100.00	\$5,851.60	\$15,100.00	
District Admin Travel	\$4,350.00	\$1,851.60	\$4,350.00	
District Admin Asst & Chaperone Travel	\$3,000.00		\$3,000.00	
KC Gov: CK DCON	\$100.00		\$100.00	
KC Sec-Treas or LG: CK DCON	\$75.00		\$75.00	
KC Gov: K DCON meals	\$100.00		\$100.00	
KC Sec-Treas: K DCON meals	\$75.00		\$75.00	
KC Governor: ICON	\$450.00	\$450.00	\$450.00	
KC Sec-Treas: ICON	\$400.00	\$400.00	\$400.00	
KC LG: ICON (15 @ \$350)	\$5,250.00	\$2,450.00	\$5,250.00	
KC Bulletin Editor: ICON	\$350.00	\$350.00	\$350.00	
Web Master: ICON	\$350.00	\$350.00	\$350.00	
UNICEF Champion: ICON	\$300.00		\$300.00	
KC Non-Board Intl Candidate: ICON	\$300.00		\$300.00	
DISTRICT OFFICE	\$5,250.00	\$5,035.90	\$5,075.00	
Postage	\$100.00	\$35.90	\$25.00	Increased Increased; deposit Slips, Checks, etc.
Supplies & Printing	\$150.00		\$50.00	
District Office Allowance for non-DCON support throughout year	\$5,000.00	\$5,000.00	\$5,000.00	
MISC EXPENSES	\$9,850.00	\$1,142.25	\$3,400.00	
Board Name Badges & Shirts	\$1,200.00	\$1,104.07	\$1,200.00	
Fundraiser Expenses	\$0.00		\$0.00	

LAMISSTENN DISTRICT
Of Circle K International
2026-2027 BUDGET
As of August 31, 2026

	26-27	25-26 Actual	25-26 Budgeted
REVENUES:	\$4,580.00	\$2,780.00	\$3,400.00
EXPENSES:	\$4,580.00	\$365.40	\$3,400.00
BALANCE:	\$0.00	\$2,414.60	\$0.00

115 Estimated number of members
As of 6/15/2026: 128

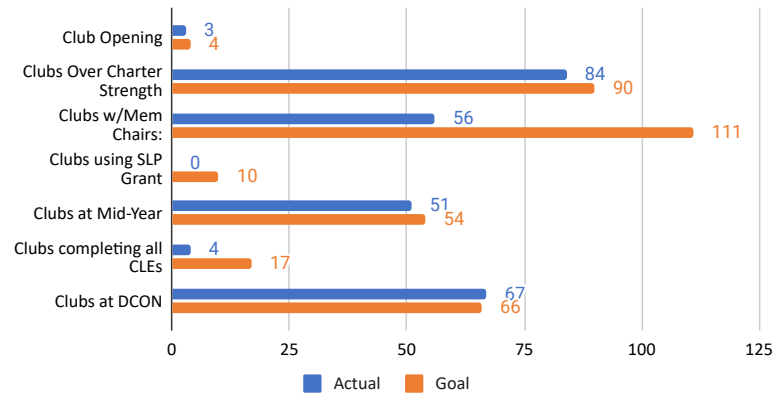
	2026-2027	2025-2026 ACTUAL as of 8/31/2026	2025-2026
REVENUES:	\$4,580.00	\$2,780.00	\$3,400.00
DUES			
Dues (\$12/mbr)	\$1,380.00	\$780.00	\$1,200.00
MEETINGS & CONFERENCES			
DCON Registrations (\$40 @ 30)	\$1,200.00		\$1,200.00
MISC REVENUES			
District Foundation Donation	\$2,000.00	\$2,000.00	\$1,000.00 Increased to match actual
EXPENDITURES:	\$4,580.00	\$365.40	\$3,400.00
MEETINGS & CONFERENCES	\$2,500.00	\$365.40	\$2,030.00
Board Meeting: Sept/Oct	\$250.00		\$180.00 Increased
Board Meeting: Dec/Jan	virtual		virtual
Board Officer Training (Apr/May)	virtual		virtual
DCON	\$750.00		\$500.00 Increased
Fall Service Project			
GATC: Gov's Training Conference (Apr/May)	\$750.00	\$365.40	\$600.00 Increased
ICON (CK Officers & LGs)	\$750.00		\$750.00
TRAVEL	\$1,400.00	\$0.00	\$1,070.00
District Admin Travel	\$500.00		\$345.00 Increased
District Admin Asst Travel	\$0.00		\$0.00
Governor	\$500.00		\$350.00 Increased
Sec-Treas & LG (up to \$75 ea)	\$400.00		\$375.00 Increased
MISC EXPENSES	\$680.00	\$0.00	\$300.00
Board Name Badges & Shirts	\$400.00		\$300.00 Increased
Retained Earnings	\$280.00		\$0.00

LaMissTenn Membership Dashboard

Sept 2026 *All numbers as of August 31, 2026*

Current Member	10/1 Mem	Member Adds	Member Drops	Net Members	Clubs	Avg Club Size	Median Club Size
3,483	3,350	379	246	133	112	31	25

2025-2026 Goals



Clubs Opened:	Morehouse (27)	10/23/25
	Mid MS Delta (22)	1/22/26
	Central Lake Charles (15)	6/1/26

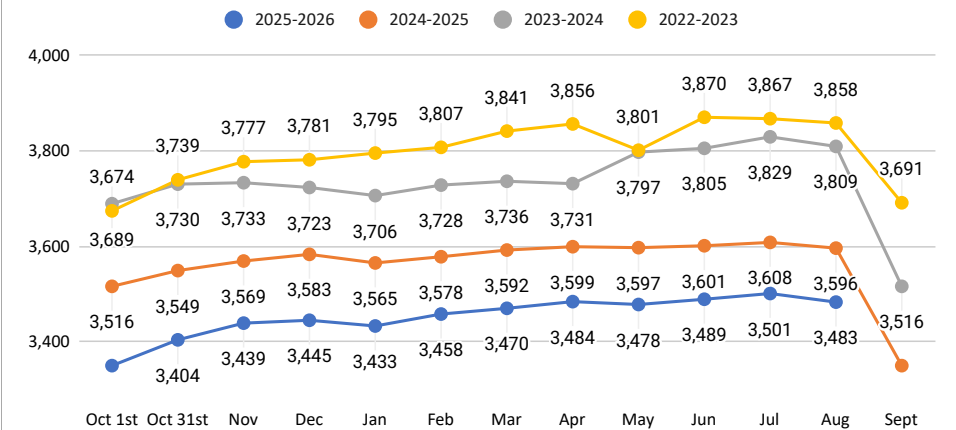
Clubs Build Leads:

LOCATION	SPONSORING CLUB	LEAD
Ville Platte	Opelousas	John G./Andrew
Shreveport	TBD	Andrew
McComb	Hammond	Rick
Jackson MS	Pearl or Rankin County	John F.

Clubs In Process:	1
	Abita Springs Northshore Mandeville

Club Closed:		7
Desoto Parish	Long Beach	Calcasieu, LC
St. Gabriel	Oxford	
NW St. Tammany	Southwest LA	

District Membership



Clubs & Members



EXHIBIT I

[illegible]

2027 DCON BUDGET					W Spnsrshps	WO Spnsrshps	ACTUAL	
Carnival Dream, 4-Day Western				Income:	\$14,514.00	\$12,514.00		
Caribbean from New Orleans, LA				Expense:	\$17,149.15	\$17,149.15		
July 29-Aug 2, 2027				Diff:	-\$2,635.15	-\$4,635.15		
Screen (8'x14') - Folding Screens				0	\$0.00			\$0.00
LCD Projector				0	\$0.00			\$0.00
Pipe and Draping (per panel)				0	\$0.00			\$0.00
Uplighting				0	\$0.00			\$0.00
	9.20% tax			0	\$0.00			\$0.00
	25% gratuity & service charge			0	\$0.00			\$0.00
Annual Community Awards, Hall of Fame Awards, Board Counselor Gift, & VIP Gifts				1	\$750.00			\$750.00
Registration Bags				1	\$500.00			\$500.00
Décor and Extras				1	\$500.00			\$500.00
District Merchandise giveaway				0	\$0.00			\$0.00
Printing				1	\$1,000.00			\$1,000.00
Flowers				0	\$0.00			\$0.00
Misc				0	\$0.00			\$0.00
Venue Rental								\$0.00
Set up fee				0	\$0.00			\$0.00
Comp Registrations								\$13,099.00
Governor and guest	Balcony			2	\$977.00			\$1,954.00
Governor-Elect and guest	Balcony			2	\$977.00			\$1,954.00
Imm Past Governor and guest	Balcony			2	\$977.00			\$1,954.00
Vice Governor and guest	Balcony			2	\$977.00			\$1,954.00
Executive Director	Balcony			1	\$977.00			\$977.00
Admin Assistant	Balcony			1	\$977.00			\$977.00
KI Board Counselor and guest	Balcony			2	\$977.00			\$1,954.00
KI President and guest	None			0	\$0.00			\$0.00
KI Staff	None			0	\$0.00			\$0.00
Key Club Governor	None			0	\$0.00			\$0.00
Key Club DA	None			0	\$0.00			\$0.00
Circle K Governor	None			0	\$0.00			\$0.00
Club Attendance Challenge	Do not do this year			0	\$200.00			\$0.00
Division Attendance Challenge	Do not do this year			0	\$100.00			\$0.00
Scavenger Hunt Winner	\$200 discount			1	\$200.00			\$200.00
First Timers Incentive	\$25 for first 15 first timers to register			15	\$25.00			\$375.00

2027 DCON BUDGET								
Carnival Dream, 4-Day Western Caribbean from New Orleans, LA								
July 29-Aug 2, 2027								

Mid-Year Educational Conference
 March 20, 2027
[Baton Rouge Marriott, Baton Rouge, LA](#)

	Budget	Actual
Income	\$17,437	\$0
Expenses	\$17,437	\$0
	\$0	\$0

INCOME:	QTY	Price Ea	Total	Actual	
Member Registration	221	\$50	\$11,050		2026: \$40; 180 registered; 158 paid; 24 comped; 10 no shows
Card Processing Fees	221	3%	-\$332		Really going to have to push
District Supplement (\$15/person); Convention Acct	221	\$15	\$3,315		Maintains last year's splmt
Program Ads			\$1,000		Really going to have to push
Sponsorships			\$2,403		Really going to have to push

TOTAL INCOME:	\$17,437	\$0
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EXPENSES:	QTY	Price Ea	Total	Actual	
VENUE:			\$2,785	\$0	2026: \$1,610; increase due to \$200+ venue rental, increase in projector, service charge
Venue Rental	1	\$1,300	\$1,300		
Staging	1		\$0		
Projector	1	\$650	\$650		Small Meeting Package: 1 Projector, Projector Stand with Drap, Tripod Screen, all cabling, cords, etc.
Podium	1	\$50	\$50		
High Boy Table					
Screen (2 @ \$TBD)					
Tax (10.5%) for Venue			\$210		
Service Charge (26%)			\$575		
AV SUPPORT:			\$1,200	\$0	2026 inv: \$1,700, included \$500 in travel
Premier Sound Services (Bob)	1	\$1,200	\$1,200		
DECOR & EXTRAS:			\$395	\$0	2026: \$415.53
Tablecloths, 3 for \$20	7	\$20	\$140		

Sponsorship Sign	1	\$30.00	\$30.00	
Club Attendance Challenge	1	\$150.00	\$150	
Division Attendance Challenge	1	\$75.00	\$75	
TRAVEL:			\$426	\$0 2026: \$1,171.10
Hotel, Jen	1	\$170	\$170	
Hotel, Tiffany	0	\$180	\$0	
Travel, Jen*	1	\$256.20	\$256.20	
Travel, Tiffany*	0	\$0.00	\$0.00	
CATERING:			\$12,631	\$0 2026: \$7,917.55
Morning Snacks & Drinks:				
TBD	100	\$20.00	\$2,000.00	
Lunch:				
TBD	221	\$32.00	\$7,072.00	
Service Charge (26%)			\$2,359	
Tax (10.5%)			\$1,200	
TOTAL EXPENSES:			\$17,437	\$0