



# Kiwanis®

## FOUNDATION OF EASTON, PA, INC.

*Kiwanis is a global organization of volunteers dedicated to improving the world -  
one child and one community at a time.*

### YOUTH IMPACT GRANT APPLICATION

Dear Sirs/Madams:

The Kiwanis Foundation of Easton, Inc. is pleased to announce the availability of YOUTH IMPACT **GRANTS of \$2,500 or greater** for the year 2023.

**Grant Objectives:** To promote the welfare of children and youth through character development, education, development of their full potential through social/emotional growth and/or vocational skills, providing a safe environment, or initiatives to foster transitioning from poverty and challenges to success.

**Organizational Eligibility:** Organizations may be not-for-profits, governmental agencies, and educational institutions. Organizations must demonstrate financial stability and efficiency in their financial analysis. Please note the requirement for a detailed organizational budget AND detailed budget for the project.

**Eligible Geographic Locations:** Services must be focused in the greater Easton, PA area.

**Eligible Proposals:** Grant requests may include capital items, staffing, supplies, and other reasonable expenses needed for the program. The proposal must clearly indicate **how** it will advance the above goals including relevant **action steps**. The Grant Proposal Narrative provides additional guidance for your application.

Completed application and supporting documentation should be **submitted by March 31, 2023 to:**

Barbara Walters, Vice President  
Kiwanis Foundation of Easton, Inc.  
1046 Resolution Dr.  
Bethlehem, PA 18017-7720  
Email: harabrab@vectored.com

**Please include the following:**

- 1. Cover Letter**
- 2. Grant Summary Request Form**
- 3. Full Proposal Narrative**
- 4. Budget: detailed organizational budget with a detailed project budget, including all funding sources and their line items.**

Templates for the above submissions are included in Word format. You may use the template to enter your responses and to assure all required information has been provided.

Sincerely,  
Kenneth Wildrick, President



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### GRANT SUMMARY REQUEST FORM

**O**rganization's name: \_\_\_\_\_

**C**ontact person's name: \_\_\_\_\_

**A**ddress: \_\_\_\_\_

**C**ity: \_\_\_\_\_ **S**tate: \_\_\_\_\_ **Z**ip: \_\_\_\_\_

**P**hone: \_\_\_\_\_ **E**mail: \_\_\_\_\_

**O**rganization web address: \_\_\_\_\_

**Y**ear organization was established: \_\_\_\_\_ **A**re you a 501(C)3: \_\_\_\_\_

**O**rganization's mission: \_\_\_\_\_

\_\_\_\_\_

**A**mount of request: \_\_\_\_\_ **D**ate needed: \_\_\_\_\_

**General description** of project, services, and/or capital expenditures (**Summary** only –  
Enter full description on "Proposal Narrative"): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Specific purpose** of the funds (**Summary** only – Enter details on "Proposal Narrative"):

\_\_\_\_\_

\_\_\_\_\_

**H**ow many children/youth will benefit:

\_\_\_\_\_

**W**here will funds be deployed:

\_\_\_\_\_

**T**ime period when funds will be utilized:

\_\_\_\_\_



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Would this Foundation grant constitute the sole project funding? \_\_\_\_\_

- If the Foundation cannot fund your request in its entirety, can your project proceed with the reduced grant amount? \_\_\_\_\_
- If yes, how will reduced funding affect the project?

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**Project Budget**—on a separate page, provide 1) the project's detailed budget, and 2) indicate **all funding sources and their line items**.

For our general information:

- Would you be willing to do a presentation to the Easton Kiwanis Club: \_\_\_\_\_
- Would you, or a member of your organization or board, consider membership in the Kiwanis Club of Easton to *share your expertise with children's programs and services*? \_\_\_\_\_

Printed name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Return fully completed documents to:

Barbara Walters, Vice President  
Kiwanis Foundation of Easton  
1046 Resolution Dr.  
Bethlehem, PA 18017-7720  
Email: harabrab@vectored.com

#### Easton Kiwanis Confidentiality Policy:

Information in grant applications is received with the understanding that the information will be used for evaluation of the application in pursuit of a grant and may contain material that the applicant considers to be proprietary and confidential. Therefore, grant applications are subject to a duty of confidentiality and are available only to those who are officially designated to participate in the review process and have a genuine "need to know" the contents of the application. If a grant is awarded, information about the amount of the grant and the grant's goals and programs may be used for publicity



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### **Proposal Narrative**

I. Organization's History (Skip if we've provided a grant to you in the last 5 years and there are no substantive changes)

II. Organization's Current Goals and Objectives (short-term and/or long-term)

III. Programs and Services (briefly describe your organization's current programs and services)

IV. Organizational Structure (board, staff, volunteers) (Skip if we've provided a grant to you in the last 5 years and there are no substantive changes)

V. Description of Program/Project

- Full description of program/project, including specific issues it will address
- How will this grant strengthen the organization, address the issues, make improvements, or achieve success for the identified goals?
- Describe specific 2023 implementation activities, action plans, and service delivery details including timeline.

VI. Evaluation

- What anticipated outcomes will you measure? How often will you measure them?
- How will you know if you are successful (e.g. are norms available for comparison?)
- We require that evaluation data be submitted to the Foundation at the end of the project or in 12 months, whichever is earlier. Can you comply with this requirement?

VI. Budget (Please include both items)

- Organizational budget showing how this proposal fits within the overall structure of your organization (Please include a full income and expenses)
- Detailed project budget Including additional funding sources and their line items