Kiwanis FOUNDATION OF EASTON, PA, INC.

Kiwanis is a global organization of volunteers dedicated to improving the world - one child and one community at a time.

YOUTH IMPACT GRANT APPLICATION

Dear Sirs/Madams:

The Kiwanis Foundation of Easton, Inc. is pleased to announce the availability of **YOUTH IMPACT GRANTs** for between **$2000 and $5000 per grant** for the year 2024. (Grants for smaller amounts may be submitted to our Kiwanis *Club* - applications can be found on that web site.)

Grant Objectives: To promote the welfare of children and youth through character development; education; or development of their full potential through (a) social/emotional growth, (b) development of vocational skills, (c) providing a safe environment, or (d) initiatives to foster transitioning from poverty and challenges, to success.

Organizational Eligibility: Applicants must be 501(c)3 not-for-profit charities, educational institutions, or appropriate governmental agencies. Organizations must demonstrate financial stability and efficiency in their financial analysis. Please note the requirement for a detailed organizational budget AND detailed budget for the project/program itself.

Eligible Geographic Locations: Proposed services must be focused in the greater Easton, PA area.

Eligible Proposals: Grant requests may include capital items, staffing, supplies, and other reasonable expenses needed for the program. The proposal must clearly indicate **how** it will advance the above goals including relevant **action steps**. The Grant Proposal Narrative provides additional guidance for your application.

Completed application and supporting documentation should be **submitted by March 31, 2024 to**:

Barbara Walters, Vice President
Kiwanis Foundation of Easton, Inc.
1046 Resolution Dr.
Bethlehem, PA 18017-7720
Email: harabrab@vectored.com

Please include the following:

1. Cover Letter
2. Grant Summary Request Form
3. Full Proposal Narrative
4. Budget: a) detailed organizational budget and b) detailed project budget, including all funding sources and their line items. APPLICATIONS WILL NOT BE REVIEWED WITHOUT THIS INFORMATION.

Templates for the above submissions are included in Word format. You may use the template to enter your responses and to assure all required information has been provided.

Sincerely,
Kenneth Wildrick, President

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GRANT SUMMARY REQUEST FORM

Organization's name: _____

Contact person's name: _____

Address: _____

City: _____State: _____Zip: _____

Phone:_____**E**mail:_____

Organization web address: _____

Year organization was established: _____Are you a 501(C)3:_____

Organization's mission: _____

_____

_____

Amount of request: _____**D**ate needed:_____

General description of project, services, and/or capital expenditures (**Summary** only – Enter full description on "Proposal Narrative"): _____

_____

_____

_____

***S**pecific* purpose of the funds (**Summary** only – Enter details on "Proposal Narrative"):

_____

_____

How many children/youth will benefit:

_____

Where will funds be deployed:

_____

Time period when funds will be utilized:

_____

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Would this Foundation grant constitute the sole project funding? _____

- If the Foundation cannot fund your request in its entirety, can your project proceed with a reduced grant amount? _____
- If yes, how will reduced funding affect the project?

_____

_____

_____

Project **B**udget—on a separate page, provide 1) the project's detailed budget, and 2) indicate **all funding sources and their line items**.

For our general information:

- Would you be willing to do a presentation to the Easton Kiwanis Club: _____
- Would you, or a member of your organization or board, consider membership in the Kiwanis Club of Easton to *share your expertise with children's programs and services?*_____

Printed name: _____Date: _____

Signature: _____

Return fully completed documents to***:***

Barbara Walters, Vice President
Kiwanis Foundation of Easton
1046 Resolution Dr.
Bethlehem, PA 18017-7720
Email: harabrab@vectored.com

Easton Kiwanis Confidentiality Policy:

Information in grant applications is received with the understanding that the information will be used for evaluation of the application in pursuit of a grant and may contain material that the applicant considers to be proprietary and confidential. Therefore, grant applications are subject to a duty of confidentiality and are available only to those who are officially designated to participate in the review process and have a genuine "need to know" the contents of the application. If a grant is awarded, information about the amount of the grant and the grant's goals and programs may be used for publicity

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Proposal Narrative

(Please be concise)

I. Organization's History (Skip if we've provided a grant to you in the last 5 years and there are no substantive changes)

II. Organization's Current Goals and Objectives (short-term and/or long-term)

III. Organization's Current Programs and Services (Summary)

IV. Organizational Structure (board, staff, volunteers) (Skip if we've provided a grant to you in the last 5 years and there are no substantive changes)

V. Description of Program/Project

- Full description of program/project, including specific issues it will address
- How will this grant strengthen the organization, address the issues, make improvements, or achieve success for the identified goals?
- Describe specific 2024 **implementation activities**, **action plans**, and **service delivery details** including **timeline**.

VI. Evaluation

- What anticipated outcomes will you measure? How often will you measure them?
- How will you know if you are successful (e.g. are norms available for comparison?)
- We require that evaluation data be submitted to the Foundation at the end of the project or in 12 months, whichever is earlier. Can you comply with this requirement?

VI. Budget (APPLICATIONS WILL NOT BE REVIEWED WITHOUT THIS COMPLETE INFORMATION)

- **Organizational budget** showing how this proposal fits within the overall structure of your organization (Please include a full income and expenses)
- **Detailed project budget** Including additional funding sources and their line items